



Mendocino County

Legislation Text

File #: 24-0689, **Version:** 1

To: BOARD OF SUPERVISORS

From: Board of Supervisors

Meeting Date: June 25, 2024

Department Contact: Supervisor Mulheren

Phone: 707-463-4111

Item Type: Regular Agenda

Time Allocated for Item: 15 Minutes

Agenda Title:

Discussion and Possible Action Including Appointment of and Approval of Employment Agreement Between the County of Mendocino and Charlotte E. Scott to Serve as Mendocino County's County Counsel Pursuant to Government Code 27641, for the Term of July 7, 2024, through July 6, 2028, in the Amount of Two Hundred Thousand Dollars (\$200,000) Per Year with a Total Annual Compensation of Three Hundred and Forty Thousand Dollars (\$340,000, Includes Salary and Benefits)
(Sponsor: Chair Mulheren)

Recommended Action/Motion:

Appoint Charlotte E. Scott as Mendocino County's County Counsel, pursuant to Government Code 27641, for the term of July 7, 2024, through July 6, 2028, in the amount of two hundred thousand dollars (\$200,000) per year with a total annual compensation of three hundred and forty thousand dollars (\$340,000, includes salary and benefits); and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

This item proposes and recommends that the Board of Supervisors appoint Charlotte Scott as the Mendocino County's County Counsel and approve the Employment Agreement between the County of Mendocino and Charlotte Scott to serve as County Counsel for the term of July 7, 2024, through July 6, 2028, in the amount of two hundred thousand dollars (\$200,000) per year with a total annual compensation of three hundred and forty thousand dollars (\$340,000, Includes salary and benefits.

Under direction from the Board of Supervisors, the County Counsel provides legal advice, assistance, and representation in civil legal matters to the Board of Supervisors, County Officers, all County departments and department heads, employees, special districts, various boards and commissions, and directs all activities of the County Counsel's Office. This position is appointed to a four-year term of office by the Board of Supervisors pursuant to Government Code 27641.

Charlotte Scott became employed by the County Counsel's Office in June 2016, as Deputy County Counsel and was promoted to Assistant County Counsel in September 2020. Charlotte has over 20 years' legal

experience in the private and public sector. She began her legal career in the San Francisco Bay Area before returning to her hometown roots in Mendocino County where she expanded her practice in civil litigation, family law, juvenile dependency, and other substantive areas before joining the County Counsel's office in 2016. While working for the County Counsel's office, Charlotte has expanded her skills as a generalist in the law at first through guidance and representation of the human services related departments and programs, then expanding her client base over the past four years to assist the many other departments, the Board of Supervisors, and the Grand Jury. Charlotte earned her Bachelor of Arts with Double Major in Government and English from Wesleyan University in Middletown, Connecticut, and received her Juris Doctor (JD) with Specialization in Public Interest Law and Policy, from UCLA School of Law.

The fiscal details associated with this agreement include the costs of benefits associated with the Unrepresented Employees Compensation and Benefits Resolution No. 24-074

Alternative Action/Motion:

Do not approve Employment Agreement and direct staff

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

Vote Requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 1210

current f/y cost: \$340,000 (includes salary and benefits)

budget clarification: Annual recurring cost will be absorbed by department.

annual recurring cost: \$340,000.00 (includes salary and benefits)

budgeted in current f/y (if no, please describe): Yes

revenue agreement: N/A

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: June 25, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 24-115

