



Mendocino County

Legislation Text

File #: 24-0602, Version: 1

To: BOARD OF SUPERVISORS

From: Human Resources

Meeting Date: June 4, 2024

Department Contact: Denise Bartolomei

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Department Contact: Brandy Dalzell

Phone: 707-234-6600

Item Type: Regular Agenda

Time Allocated for Item: 15 Minutes

Agenda Title:

Discussion and Possible Action Including Ratification of Motion to Waive Rule #27 of the Rules of Procedures to Reconsider Agenda Item 4i from the May 7, 2024, Board of Supervisor's Meeting; and Discussion and Possible Action Including Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4050, Add 1.0 FTE Director of Health Services, Salary Range \$162,593.60- \$197,620.80/Annually and Delete 1.0 FTE Director Behavioral Health, PN 4472; Budget Unit 4010, Delete 1.0 FTE Director Public Health, PN 4567

(Sponsor: Human Resources)

Recommended Action/Motion:

Ratify move to waive Rule #27 of the Rules of Procedures to Reconsider Agenda Item 4i from May 7, 2024, Board of Supervisor's meeting and adopt resolution amending the position allocation table as follows: budget unit 4050, add 1.0 FTE Director of Health Services, Salary Range \$162,593.60 - \$197,620.80/annually and delete 1.0 FTE Director Behavioral Health, PN 4472; budget unit 4010, delete 1.0 FTE Director Public Health, PN 4567; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2023, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2023-2024 Budget, Resolution Number 23-109; On May 7, 2024, item 4i, Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4050, Add 1.0 FTE Director of Health Services, Salary Range \$162,593.60- \$197,620.80/Annually and Delete 1.0 FTE Director Behavioral Health, PN 4472; Budget Unit 4010, Delete 1.0 FTE Director Public Health, PN 4567 was not approved. On May 21, 2024, motion was made and passed to reconsider the item at the next Board of Supervisor's meeting.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

This item is to request an amendment to the Position Allocation Table by adding 1.0 FTE, Director of Health Services. This item is an administrative clean up as the classification was established on December 19, 2023 and approved by the Board of Supervisor's but was not added to the Position Allocation Table due to an error

in the resolution. In order to correct the failure to add the classification to the Position Allocation Table, Human Resources is asking to add the position to the allocation table, establish the salary based on the 3 comparator counties, Humboldt, Lake and Sonoma and in addition, delete 1.0 FTE, Director Behavioral Health and delete 1.0 FTE, Director Public Health.

The impact shown below for this fiscal year is calculated at Step 5 during pay period 11-24 (May 12, 2024) and includes the cost of benefits. The annual recurring cost shown below is calculated at Step 5 including the cost of benefits.

Alternative Action/Motion:

Do not adopt recommendation and direct staff.

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 4010, 4050

current f/y cost: \$56,297.20 Savings to BU 4010 *includes cost of benefits* & \$4,699.38 increase to BU 4050 *includes cost of benefits*

budget clarification: Savings to budget unit 4010 due to deletion of 1.0 FTE & Increase to budget unit 4050 to be absorbed by department.

annual recurring cost: \$292,745.55 Savings to BU 4010 *includes cost of benefits* & \$338,955.36 to BU 4050 *includes cost of benefits*

budgeted in current f/y (if no, please describe): No

revenue agreement: N/A

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: June 4, 2024

Final Status: **Adopted with Direction**

Executed Item Type: Resolution

Number: 24-092

