



# Mendocino County

## Legislation Details (With Text)

**File #:** 19-0860      **Version:** 2      **Name:**  
**Type:** Approval      **Status:** Agenda Ready  
**File created:** 9/11/2019      **In control:** Executive Office  
**On agenda:** 9/17/2019      **Final action:**  
**Title:** Discussion and Possible Action Regarding the County of Mendocino's Fiscal Year 2019-20 Hiring Freeze  
(Sponsor: Executive Office)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
9/17/2019	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Executive Office Human Resources

**Meeting Date:** September 17, 2019

**Department Contact:** Carmel J. Angelo

**Phone:** 463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 1 hour

**Agenda Title:**

Discussion and Possible Action Regarding the County of Mendocino's Fiscal Year 2019-20 Hiring Freeze  
(Sponsor: Executive Office)

**Recommended Action/Motion:**

Discuss the hiring freeze, the status of filled and/or unfilled positions, and the estimated General Fund savings associated with the various positions remaining vacant and provide direction as appropriate.

**Previous Board/Board Committee Actions:**

During the Fiscal Year 2019-20 final budget deliberations, the Board of Supervisors directed the Chief Executive Officer to institute a hiring freeze. Further, during the September 10, 2019, Board of Supervisor's meeting, direction was given to the Chief Executive Officer to present an item on the next agenda regarding the status of the hiring freeze.

**Summary of Request:**

During the Fiscal Year 2019-20 final budget deliberations, the Board of Supervisors directed the Chief Executive Officer to institute a hiring freeze for General Fund Departments. Since that time, the Chief Executive Officer, in consultation with Human Resources, have implemented a process by which each request to fill a position submitted by a County department is reviewed by the Chief Executive Officer prior to any

recruitment. Since the initiation of the hiring freeze, the Chief Executive Officer has authorized the recruitment of General Fund positions that were determined to be public safety, mission critical, replacing a position vacated within the previous 12 months, and/or non-General Fund. Staff will present an overview of the various positions filled, including those filled, unfilled as of September 11, 2019, and those not approved by the Chief Executive Officer. This overview will also include estimated General Fund savings based upon the positions remaining vacant through the end of the Fiscal Year.

**Alternative Action/Motion:**

Provide alternative direction to staff.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** n/a

**Fiscal Details:**

**source of funding:** n/a

**current f/y cost:** n/a

**annual recurring cost:** n/a

**budgeted in current f/y:** N/A

**if no, please describe:**

**revenue agreement:** N/A

**budget clarification:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

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**FOR COB USE ONLY**

Executed By: Lindsey Dunham, Deputy Clerk I

Date: September 23, 2019

Final Status: **Direction Given to Staff**

