



Mendocino County

Legislation Details (With Text)

File #: 20-0305 **Version:** 1 **Name:**
Type: Resolution **Status:** Consent Agenda
File created: 4/2/2020 **In control:** Human Resources
On agenda: 4/7/2020 **Final action:**
Title: Adoption of Temporary Policy Related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Telework Guidelines
Sponsors: Human Resources
Indexes:
Code sections:
Attachments: 1. 04.07.20 #20-0305 HR COVID-19 Temporary Policy Temporary Telework Guidelines - Policy

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
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To: Board of Supervisors

From: Human Resources

Meeting Date: April 7, 2020

Department Contact: William Schurtz

Phone: 707.234.6600

Department Contact: Cherie Johnson

Phone: 707.234.6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Temporary Policy Related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Telework Guidelines

Recommended Action/Motion:

Adopt temporary policy related to the COVID-19 Pandemic as follows: COVID-19 Temporary Policy - Telework Guidelines.

Previous Board/Board Committee Actions:

None

Summary of Request:

Human Resources in charged, in part, with the development and implementation of new policies and programs that address the needs of the County and provide guidelines, consistency and compliance with any related regulations.

In light of the COVID-19 Coronavirus Pandemic the County has taken swift action to provide avenues for continued work in conjunction with Shelter in Place orders including social distancing and determining essential job functions/personnel. To that end, you have before you a temporary policy as follows: COVID-19

Temporary Policy - Telework Guidelines, instituted by the County on March 16, 2020, to address telework; the County has no permanent telework policy or program, this temporary policy will provide guidelines and consistency during this COVID-19 Emergency. This temporary policy will end upon the conclusion of the County declared COVID-19 Emergency.

Alternative Action/Motion:

Do not adopt and direct staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: N/A

current f/y cost: N/A

annual recurring cost: N/A

budget clarification: N/A

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: April 7, 2020

Final Status: **Adopted**

