



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-0434 **Version:** 1 **Name:**  
**Type:** Approval **Status:** Consent Agenda  
**File created:** 5/7/2020 **In control:** Executive Office  
**On agenda:** 5/19/2020 **Final action:**  
**Title:** Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project for Miscellaneous COVID-19 Projects and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for these Projects, Pursuant to Public Contract Code Section 20142

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

| Date      | Ver. | Action By            | Action   | Result |
|-----------|------|----------------------|--|--------|
| 5/19/2020 | 1    | Board of Supervisors | Approved and Chair is authorized to sign same; | Pass   |

**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** May 19, 2020

**Department Contact:** Steve Dunncliff

**Phone:** 463-4441

**Department Contact:** Doug Anderson

**Phone:** 234-6650

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project for Miscellaneous COVID-19 Projects and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for these Projects, Pursuant to Public Contract Code Section 20142

**Recommended Action/Motion:**

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement Project for miscellaneous COVID-19 projects and authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for these projects, pursuant to Public Contract Code Section 20142.

**Previous Board/Board Committee Actions:**

None directly related to this request.

**Summary of Request:**

A collection of miscellaneous facility modifications will be needed for County operations in a post COVID-19 world. As facilities are reopened to the public, responsible service delivery models must be redefined. In multiple locations across County facilities, transparent barriers will be needed along with changes to the way that public areas are accessed. Approval of this work collectively as a Capital Improvement Project with a \$50,000 budget will streamline the process necessary for completion. Projects to be completed will be eligible for one time funding in the form of insurance subsidy reimbursement.

**Alternative Action/Motion:**

Provide direction to staff

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** BU 1710

**current f/y cost:** \$50,000

**annual recurring cost:** N/A

**budget clarification:** Work completed will be eligible for one time funding in the form of insurance subsidy reimbursement.

**budgeted in current f/y:** No

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

---

**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Lindsey Dunham, Deputy Clerk I

Date: May 20, 2020

Final Status: **Approved**

