



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-0834      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 9/4/2020      **In control:** Assessor/Clerk-Recorder  
**On agenda:** 9/22/2020      **Final action:**  
**Title:** Approval of First Amendment to BOS Agreement 19-146 with HART Intercivic in the Amount of \$60,354.86 for a New Agreement Total of \$365,701.86 to Purchase Additional Election Equipment Listed in Exhibit F; Approval of Appropriation Form Increasing BU 1410 825670 (Federal Other) \$60,354.86, Transferring \$31,854.86 to BU 1410 864370 (Equipment) and \$28,500 to BU 1410 862189 (Professional & Special Services); and Addition of the Items to the County Fixed Asset List

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 19-146-A1, 2. Signed Budget Appropriation Forms, 3. Agreement

Date	Ver.	Action By	Action	Result
9/22/2020	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Assessor/Clerk-Recorder

**Meeting Date:** September 22, 2020

**Department Contact:** Katrina Bartolomie

**Phone:** 707-234-6826

**Department Contact:** Skylar Gravatt

**Phone:** 707-234-6827

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

### **Agenda Title:**

Approval of First Amendment to BOS Agreement 19-146 with HART Intercivic in the Amount of \$60,354.86 for a New Agreement Total of \$365,701.86 to Purchase Additional Election Equipment Listed in Exhibit F; Approval of Appropriation Form Increasing BU 1410 825670 (Federal Other) \$60,354.86, Transferring \$31,854.86 to BU 1410 864370 (Equipment) and \$28,500 to BU 1410 862189 (Professional & Special Services); and Addition of the Items to the County Fixed Asset List

### **Recommended Action/Motion:**

Approval of the First Amendment to BOS Agreement 19-146 with HART Intercivic in the amount of \$60,354.86 for a new agreement total of \$365,701.86 to purchase additional election equipment listed in Exhibit F, approval of Appropriation Form increasing BU 1410 825670 (Federal Other) \$60,354.86, transferring \$31,854.86 to BU 1410 864370 (Equipment) and \$28,500 to BU 1410 862189 (Professional & Special Services); and addition of the items to the County Fixed Asset List.

### **Previous Board/Board Committee Actions:**

Original contract was approved by the Board on June 18 2019.

**Summary of Request:**

Approval of the fixed asset purchase of HART Intercivic election equipment totaling \$31,854.86 and approval of the first amendment to the original contract. Equipment includes on-demand ballot printers, a portable ballot scanner, and an additional adjudication and scanning computer and scanner. The contract amendment also includes associated required software for the equipment. Approval of the budget appropriation for the total expense of the equipment and related services listed in the amendment in the amount of \$60,354.86. This additional equipment will help facilitate the November 3, 2020 election amidst COVID-19 and an increased Vote-By-Mail ballot return rate. Federal CARES Act election funding and an existing Help America Vote Act contract will reimburse County for 100% of the cost.

**Alternative Action/Motion:**

Deny the purchase, amendment, and budget appropriation, putting the Elections department at risk of being unable to meet the needs of the County in regards to the November 3, 2020 election.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** n/a

**Fiscal Details:**

**source of funding:** HAVA and CARES Act

**current f/y cost:** \$60,354.86

**annual recurring cost:** N/A

**budget clarification:** One-time cost, will be paid entirely with CAREA and HAVA/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

**budgeted in current f/y:** No

**if no, please describe:** See Budget Approp.

**revenue agreement:** N/A

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**CEO Liaison:** Steve Dunncliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

**Executed By:** Atlas Pearson, Deputy Clerk I

**Date:** September 23, 2020

**Note to Department** Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor? Yes

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**Final Status:** **Approved**

**Executed Item:** **Agreement** Number: 19-146-A1

