



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-0949      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Consent Agenda  
**File created:** 10/8/2020      **In control:** Health and Human Services Agency  
**On agenda:** 10/20/2020      **Final action:**  
**Title:** Approval of Retroactive Fifth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the Amount of \$154,000 for a New Total of \$653,500 to Provide Meals to Home Bound Seniors in the Town of Mendocino, CA and the Surrounding Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 20-074-A4, 2. Original Agreement, 3. Amendment 1, 4. Amendment 2, 5. Amendment 3, 6. Amendment 4, 7. Amendment 5, Proposed

Date	Ver.	Action By	Action	Result
10/20/2020	1	Board of Supervisors		

**To: Board of Supervisors**

**From:** Health and Human Services Agency

**Meeting Date:** October 20, 2020

**Department Contact:** Bekkie Emery

**Phone:** 463-7761

**Department Contact:** Kelsey Rivera

**Phone:** 463-7777

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Fifth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the Amount of \$154,000 for a New Total of \$653,500 to Provide Meals to Home Bound Seniors in the Town of Mendocino, CA and the Surrounding Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020

**Recommended Action/Motion:**

Approve retroactive Fifth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the amount of \$154,000 for a new total of \$653,500 to provide meals to homebound seniors in the town of Mendocino, CA and the surrounding area due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$31,416, and that do not exceed a projected maximum of \$1,266,380 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

June 10, 2020, Item 4(ah), BOS 20-074 (\$50,000);  
July 14, 2020, Item 4(n), BOS 20-074-A1 (\$170,000);  
August 18, 2020, Item 4(y), BOS 20-074-A2 (\$120,000);  
September 22, 2020, Item 4(r), BOS 20-074-A3 (\$110,000).

**Summary of Request:**

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the “Great Plates Delivered” Program, a meal delivery service for California’s older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the “Great Plates Delivered” Program for the benefit of Mendocino County.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with three restaurants to prepare and deliver up to three meals a day to local homebound seniors. Over the previous months, and with positive response from the community, HHSA has coordinated with two additional restaurants to provide meals within Mendocino County.

This item requests execution of a fifth amendment to the Great Plates Delivered contract with Mendocino Café. The Board of Supervisors approved amendments to the initial \$49,500 contract beginning on June 10, 2020; the proposed amendment will increase the current contracted amount from \$499,500 to \$653,500.

HHSA additionally requests that the Board of Supervisors delegate authority to the Purchasing Agent to sign amendments through March 31, 2021. The total for such amendments, which is calculated at current program meal costs and number of participants, is not to exceed \$1,266,380. HHSA makes this request as a result of discussion from the September 22, 2020, Board Meeting where delegation of signing authority to HHSA through December 2020 was considered. To date, the state has extended the program monthly, and HHSA expects the state will continue to extend the program during the ongoing COVID-19 pandemic. Short notifications from the state, however, have caused hardships for the restaurants as they are forced to provide food and services without payment while amendments are being executed. These late notifications from the state are the reason the amendments, including the one proposed today, have been retroactive. Delegation of signing authority will allow more timely processing and faster turnaround times for payments to restaurants providing services through the Great Plates Delivered Program.

Participation in the Great Plates Delivered Program has increased steadily since Mendocino County implemented it. The maximum amount requested for Mendocino Café through March 2021 is calculated at 68 participants and \$66 per day per participant, the maximum allowed under the Great Plates Delivered Program guidelines.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** [HTTPS://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/](https://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/)

**Fiscal Details:**

**source of funding:** IG

**current f/y cost:** \$1,266,380 through March 31, 2021

**annual recurring cost:** N/A

**budget clarification:**

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

**budgeted in current f/y:** No

**if no, please describe:** The State issued funding in response to the COVID-19 pandemic.

**revenue agreement:** No

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Atlas Pearson, Deputy Clerk I

**Date:** OCTOBER 21, 2020

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to  
Auditor? Yes

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**Final Status:** Approved

**Executed Item Type:** Agreement **Number:** 20-074-A4

