



# Mendocino County

## Legislation Details (With Text)

**File #:** 20-1056      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 10/29/2020      **In control:** Cultural Services Agency  
**On agenda:** 11/17/2020      **Final action:**  
**Title:** Authorization of Submission of Grant Application for a California State Library - Library Services and Technology Act (LSTA) - Funded Grant for an Amount up to \$20,000 for a Mobile Memory Lab to Provide the Community with a Digitization Station to be Used to Preserve Photographs, Audiovisual Materials and Personal Documents  
**Sponsors:** Cultural Services Agency  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. CA State Library Copycat Grant Application

Date	Ver.	Action By	Action	Result
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**To: Board of Supervisors**

**From:** Cultural Services Agency

**Meeting Date:** November 17, 2020

**Department Contact:** Nicole Bird

**Phone:** 459-7839

**Department Contact:** Barb Chapman

**Phone:** 367-8216

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization of Submission of Grant Application for a California State Library - Library Services and Technology Act (LSTA) - Funded Grant for an Amount up to \$20,000 for a Mobile Memory Lab to Provide the Community with a Digitization Station to be Used to Preserve Photographs, Audiovisual Materials and Personal Documents

**Recommended Action/Motion:**

Authorize the submission of grant application for the California State Library LSTA-funded grant for an amount up to \$20,000 for a mobile memory lab to provide the community with a digitization station to be used to preserve photographs, audiovisual materials and personal documents.

**Previous Board/Board Committee Actions:**

The Board of Supervisors approved grant applications for the Cultural Services Agency on June 5<sup>th</sup>, 2018: agenda item 4s; December 4<sup>th</sup>, 2018: agenda item 4q; January 8<sup>th</sup>, 2019: agenda item 4r; January 7<sup>th</sup>, 2020: agenda item 4h.

**Summary of Request:**

The grant for up to \$20,000 project will be applied for by Willits Library staff. The mobile memory lab will provide the ability to create learning opportunities for the community and to develop educational materials designed to empower individuals to utilize the memory lab independently. The goal is to provide new skills and access to equipment for members of the community interested in preservation.

The grant pays for equipment such as a computer, scanner, and recording equipment, and reimburses staff time. If awarded the grant, the Willits Library has plans to partner with the Museum to work together on the memory lab to develop reusable educational materials such as digital directions and user guides and design reproducible learning opportunities for staff and patrons.

The Library and Museum will have trained staff that will be able to deploy the mobile memory lab and schedule programming to ensure maximum use by the community. The project is scalable and mobile and can support the many rural communities in Mendocino County. The mobile memory lab will provide an opportunity for individuals to build the self-confidence and skills needed to digitize, care for and manage their personal history.

**Alternative Action/Motion:**

Do not approve the grant submission and provide further instruction to staff.

**Supervisory District:** District 3

**vote requirement:** Majority

**Supplemental Information Available Online At:**

<https://www.library.ca.gov/services/to-libraries/copycat-grants/memory-lab/> and  
<https://californiarevealed.org/memorylabs>

**Fiscal Details:**

**source of funding:** Grant

**current f/y cost:** 20,000

**annual recurring cost:** N/A

**budget clarification:** Incorporated into regular staff time.

**budgeted in current f/y:** No

**if no, please describe:** Not awarded yet

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Sarah Dukett, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

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Executed By: Lindsey Daugherty, Senior Deputy Clerk

Date: NOVEMBER 19, 2020

Final Status: Approved



