



Mendocino County

Legislation Details (With Text)

File #: 21-0245 **Version:** 1 **Name:**
Type: Agreement **Status:** Consent Agenda
File created: 2/9/2021 **In control:** Board of Supervisors
On agenda: 2/23/2021 **Final action:**
Title: Approval of First Amendment to Agreement with Brokaw Design in the Amount of \$6,880 for a Total Agreement Amount of \$59,580, for Project Homekey Transitional Housing Renovation (Phase II) Cost Estimate and Bid Package Services, with the Term Starting Upon Execution to March 31, 2021
Sponsors:
Indexes:
Code sections:
Attachments: 1. Agreement 20-145-A1

Date	Ver.	Action By	Action	Result
2/23/2021	1	Board of Supervisors		

To: Board of Supervisors

From: Health and Human Services Agency

Meeting Date: February 23, 2021

Department Contact: Megan Van Sant

Phone: 463-7733

Department Contact: Steve Dunncliff

Phone: 463-4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of First Amendment to Agreement with Brokaw Design in the Amount of \$6,880 for a Total Agreement Amount of \$59,580, for Project Homekey Transitional Housing Renovation (Phase II) Cost Estimate and Bid Package Services, with the Term Starting Upon Execution to March 31, 2021

Recommended Action/Motion:

Approval of first amendment to agreement with Brokaw Design in the amount of \$6,880 for a total agreement amount of \$59,580, for Project Homekey transitional housing renovation (Phase II) cost estimate and bid package services with the term starting upon execution to March 31, 2021; and authorize the Chair to sign same

Previous Board/Board Committee Actions:

On October 20, 2020 the Board approved the initial agreement with Brokaw Design in the amount of \$52,700.

Summary of Request:

As the Board is aware, the property located at 555 S. Orchard Ave, Ukiah that the County has acquired for Project Homekey is intended to be used as transitional and permanent housing for individuals and families

who are homeless or at risk of becoming homeless. The conversion of the first 30 units from a motel into transitional housing with kitchenettes is under way, after having been declared an emergency to meet the State's March 31, 2021 occupancy expectation. To facilitate submittal of a grant application for funds to complete the project, Brokaw Design will create a "Phase II" cost estimate and bid package for the remaining work. Phase II will include installation of kitchenettes in approximately twenty more rooms, replacement of remaining carpet with vinyl, and other related improvements.

Alternative Action/Motion:

Return to staff for alternative handling

Supervisory District: District 2

vote requirement: Majority

Supplemental Information Available Online At: n/a

Fiscal Details:

source of funding: Project Homekey

current f/y cost: \$6,880

annual recurring cost: N/A

budget clarification: 1714 Budget Unit Project Homekey project code.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

budgeted in current f/y: No

if no, please describe: Emergency project and funding from Covid-19

revenue agreement: No

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: FEBRUARY 24, 2021

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor? No

Final Status: Approved

Executed Item Type: Agreement Number: 20-145-A1

