



# Mendocino County

## Legislation Details (With Text)

**File #:** 21-0393      **Version:** 1      **Name:**

**Type:** Agreement      **Status:** Consent Agenda

**File created:** 3/22/2021      **In control:** Health and Human Services Agency

**On agenda:** 4/6/2021      **Final action:**

**Title:** Approval of Agreement with The Office Bar and Bistro in the Amount \$100,000 to Provide Meals to Homebound Seniors in the Ukiah Area Due to the COVID-19 Pandemic Through the Great Plates Delivered Program, Effective Upon Full Execution Through June 30, 2021; and Delegation of Authority to the Purchasing Agent to Sign Amendments to the Agreement up to \$393,000 Total through June 30, 2021, to Allow Continuation of the Program at Current Levels (i.e., With No Increase to the Cost Per Meal and That Maintain a Weekly Average of \$23,100), Provided Said Amendments Are Reported to the Board of Supervisors

**Sponsors:** Health and Human Services Agency

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 21-062

Date	Ver.	Action By	Action	Result
4/6/2021	1	Board of Supervisors		

**To: Board of Supervisors**

**From:** Health and Human Services Agency

**Meeting Date:** April 6, 2021

**Department Contact:** Bekkie Emery

**Phone:** 463-7761

**Department Contact:** Jesse Vanvoorhis

**Phone:** 463-7981

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Agreement with The Office Bar and Bistro in the Amount \$100,000 to Provide Meals to Homebound Seniors in the Ukiah Area Due to the COVID-19 Pandemic Through the Great Plates Delivered Program, Effective Upon Full Execution Through June 30, 2021; and Delegation of Authority to the Purchasing Agent to Sign Amendments to the Agreement up to \$393,000 Total through June 30, 2021, to Allow Continuation of the Program at Current Levels (i.e., With No Increase to the Cost Per Meal and That Maintain a Weekly Average of \$23,100), Provided Said Amendments Are Reported to the Board of Supervisors

**Recommended Action/Motion:**

Approve Agreement with The Office Bar and Bistro in the amount of \$100,000 to provide meals to homebound seniors in the Ukiah area due to the COVID-19 pandemic through the Great Plates Delivered Program, effective upon full execution through June 30, 2021; delegate authority to the Purchasing Agent to sign amendments to the Agreement up to \$393,000 total through June 30, 2021, to allow continuation of the program at current levels (i.e., with no increase to the cost per meal and that maintain a weekly average of \$23,100), provided said

amendments are reported to the Board of Supervisors; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

N/A

**Summary of Request:**

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the “Great Plates Delivered” program, a meal delivery service for California’s older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the “Great Plates Delivered” program for the benefit of Mendocino County. The Great Plates Delivered program utilizes the Federal Emergency Management Agency (FEMA) Emergency Feeding Program Framework, which has a standard federal reimbursement of 75% of costs. Initially, California Office of Emergency Services (CalOES), in partnership with the California Department of Aging (CDA), contributed an additional 18.75% reimbursement, which resulted in an estimated County cost share of 6.25% of costs. In January 2021, by executive order from President Biden, the FEMA reimbursement amount was increased to 100% of eligible costs, effectively eliminating the county cost share; this order was retroactive to March 2020. The program has established restaurant meal reimbursement amounts of up to \$66 per day, per person served.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with five restaurants to prepare and deliver up to three meals a day to local homebound seniors. Over the previous months, and with positive response from the community, HHSA has coordinated with five additional restaurants to provide meals within Mendocino County. Board approval of the proposed Agreement will allow The Office Bar and Bistro to provide meals in Ukiah for up to 25 persons per day.

HHSA additionally requests that the Board of Supervisors delegate authority to the Purchasing Agent to sign amendments up to \$393,000 total through June 30, 2021, to align with ongoing need for the program and the community’s increased participation. HHSA makes this request pursuant to Board discussion on September 22, 2020, after which the Board delegated similar authority to the Purchasing Agent to amend Mendocino County’s other Great Plates Delivered contracts. The maximum amount of \$393,000 is based on the anticipated weekly average expense amount of \$23,100 for up to 50 persons served per day with approximately 10.15% added for cushion. To date the state has extended the program monthly, and HHSA expects the state will continue to extend the program during the COVID-19 pandemic. Short notifications from the state, however, have caused hardships for restaurants as they are forced to provide food and services without payment while amendments are being executed. Delegation of signing authority will allow more timely processing and faster turnaround times for payments to restaurants providing services through the Great Plates Delivered Program.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supervisory District:** District 2

**vote requirement:** Majority

**Supplemental Information Available Online At:**

**[<HTTPS://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/>](https://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/)**

**Fiscal Details:**

**source of funding:** IG

**current f/y cost:** Estimated \$393,000 through June 30, 2021

**annual recurring cost:** N/A

**budget clarification:** FEMA will reimburse 100% of the County's eligible costs for the Great Plates Delivery program.

**budgeted in current f/y:** No

**if no, please describe:** The State issued funding in response to the COVID-19 pandemic.

**revenue agreement:** No

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

### FOR COB USE ONLY

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Executed By: Atlas Pearson, Deputy Clerk I

Date: April 6, 2021

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to  
Auditor? No

Final Status: Approved

Executed Item Type: Agreement Number: 21-062

