



# Mendocino County

## Legislation Details (With Text)

**File #:** 21-0551      **Version:** 1      **Name:**  
**Type:** Approval      **Status:** Consent Agenda  
**File created:** 4/30/2021      **In control:** Executive Office  
**On agenda:** 5/25/2021      **Final action:**  
**Title:** Authorization of Blanket Declaration of Surplus Property and Authorization for Purchasing Agent to Dispose of Said Surplus Property Throughout Fiscal Year (FY) 2021-2022

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/25/2021	1	Board of Supervisors		

**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** May 25, 2021

**Department Contact:** Janelle Rau

**Phone:** 4441

**Department Contact:** Kyra Pearce

**Phone:** 4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization of Blanket Declaration of Surplus Property and Authorization for Purchasing Agent to Dispose of Said Surplus Property Throughout Fiscal Year (FY) 2021-2022

**Recommended Action/Motion:**

Approve the blanket declaration of surplus property, and authorize the Purchasing Agent to dispose of said surplus property, by way of public auction, for Fiscal Year 2021-22.

**Previous Board/Board Committee Actions:**

This is an annual action item presented to the Board of Supervisors for consideration.

**Summary of Request:**

The Purchasing Agent has the authority, 'by direct sale or otherwise', to dispose of surplus County equipment and materials (i.e. vehicles, office equipment, furniture, etc.) pursuant to Mendocino County Code Section 2.32.030(e). Historically, this activity has been accomplished by way of public auction. Prior to items being auctioned for sale, they are placed in a surplus inventory administered by the Executive Office/Central Services Division for use by County departments. The Executive Office/Central Services Division utilizes an online public auction program for the sale of surplus County property once it has been determined of no use to the County. It is requested that the Board of Supervisors provide the Purchasing Agent with a blanket declaration

of surplus property, and authorize the sale of said surplus personal property for FY 2021-22, with the proceeds of said sale being deposited into the Vehicle Replacement Fund (vehicles) and/or the General Fund (all other property). Auction proceeds vary, but the annual average for the previous three years was approximately \$20,000.

**Alternative Action/Motion:**

Do not authorize the disposal of surplus property and provide staff with further direction.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** n/a

**Fiscal Details:**

**source of funding:** N/A

**current f/y cost:** N/A

**annual recurring cost:** N/A

**budget clarification:** N/A

**budgeted in current f/y:** N/A

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Date: May 25, 2021

Final Status: **Approved**

