



Mendocino County

Legislation Details (With Text)

File #: 21-0651 **Version:** 1 **Name:**
Type: Approval **Status:** Consent Agenda
File created: 5/27/2021 **In control:** Cultural Services Agency
On agenda: 6/22/2021 **Final action:**
Title: Approval of Modification to the Regular Hours of Operation of the Branches of the Mendocino County Library
Sponsors: Cultural Services Agency
Indexes:
Code sections:
Attachments: 1. Letter to BOS regarding Library Hours

Date	Ver.	Action By	Action	Result
6/22/2021	1	Board of Supervisors		

To: Board of Supervisors

From: Cultural Services Agency

Meeting Date: June 22, 2021

Department Contact: Deborah Fader Samson

Phone: 234-2872

Department Contact: Barb Chapman

Phone: 367-8216

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Modification to the Regular Hours of Operation of the Branches of the Mendocino County Library

Recommended Action/Motion:

Approve the modification to the regular hours of operation of the branches of the Mendocino County Library.

Previous Board/Board Committee Actions:

The Board previously approved the modification of hours of operation for the Willits Branch Library on October 18, 2016, the Ukiah Branch Library on July 24, 2018, and the Coast Community Branch Library on December 17, 2019.

Summary of Request:

When the Measure A Library Tax passed, the Measure required that Library hours of operation increase to the 2006 level which totaled 197 hours open each week. The actual Library weekly hours were increased to 208. Due to budgetary constraints, the Library is proposing adjusting some branch hours to be open a total of 206 hours each week. We request this due to the cost savings of approximately \$64,000 per year: \$44,000 just for Ukiah branch staffing and \$20,000 for a Security Guard. During the pandemic, the Library was closed, then open only for curbside pick-up, and now open limited hours. When the Library branches reopen for regular hours, we would like to re-open reopen according to the attached proposed schedule.

This new proposed schedule primarily affects Coast Community and Ukiah Branches, reducing their open days from six per week to five per week, in line with the other branches. Please see supporting documentation that shows how Sunday hours have not been utilized as much as had been hoped at Ukiah branch, and how opening on that day actually adversely affects the smooth functioning of the branch operations with increased incident reports of unfavorable patron behavior.

In addition, Coast Community Branch has only 1.5 employees and it is virtually impossible to staff it six days per week without providing overtime and hiring extra-help.

Alternative Action/Motion:

Provide alternate direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: www.mendolibrary.org

Fiscal Details:

source of funding: 6110 Library Funds

current f/y cost: \$64,000 - not spent due to COVID

annual recurring cost: Savings of \$64,000/year

budget clarification: Reduced staff and Security Guard expenses

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Choose an item.

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Final Status: **Approved**

Date: June 23, 2021

