



Mendocino County

Legislation Details (With Text)

File #: 18-1256 **Version:** 1 **Name:**
Type: Resolution **Status:** Adopted
File created: 1/9/2018 **In control:** Human Resources
On agenda: 2/6/2018 **Final action:** 2/6/2018
Title: Adoption of Resolution Authorizing Changes to the Position Allocation Table as Follows: Sheriff's Office, Budget Unit 2510 - Delete One (1) Full-Time Equivalent (FTE) Sheriff's Services Technician and Add One (1) FTE Cook
Sponsors: Human Resources
Indexes:
Code sections:
Attachments: 1. Resolution 18-024

Date	Ver.	Action By	Action	Result
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To: Board of Supervisors

From: Human Resources

Meeting Date: February 6, 2018

Department Contact: Heidi Dunham

Phone: (707) 234-6600

Department Contact: Tim Mitchell

Phone: (707) 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Authorizing Changes to the Position Allocation Table as Follows: Sheriff's Office, Budget Unit 2510 - Delete One (1) Full-Time Equivalent (FTE) Sheriff's Services Technician and Add One (1) FTE Cook

Recommended Action/Motion:

Adopt Resolution authorizing changes to the Position Allocation Table as follows: Sheriff's Office, Budget Unit 2510 - delete one (1) full-time equivalent (FTE) Sheriff's Services Technician and add one (1) FTE Cook; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 20, 2017, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2017-2018 Budget, Resolution No. 17-081.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make

recommendations for additions, modifications, and corrections.

The Sheriff's Office is requesting the deletion of an existing, unfunded Sheriff's Services Technician position, and the subsequent addition of a full-time Cook. New sentencing laws have diverted inmates meeting certain criteria from state prisons to local jails. Additionally, probation laws have increased the number of individuals on probation, with violators within Mendocino County serving their time at the County Jail. The Jail is currently allocated two (2) full-time cooks. With the additional full-time allocation, the Jail can better meet the mandates and demands of an increased inmate population, while allowing for staffing coverage in the event of absences.

The Sheriff's Office will endeavor to meet any resulting funding needs through existing budget allocations.

Alternative Action/Motion:

Direct staff to study alternatives.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: 2510

Current F/Y Cost: \$18,119

Budgeted in Current F/Y: No

Annual Recurring Cost: \$28,413

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: Nadia Tipton

Final Status: **Adopted**

Date: February 8, 2018

Executed Item No.: **Resolution** Number: 18-024

Note to Department:

Executed Documents Returned to

Department: Originals _____ Copies

_____ Hand Delivered _____ Interoffice

Mail _____ Executed Agreement Sent to

Auditor? Y/N