



# Mendocino County

## Legislation Details (With Text)

**File #:** 18-1287      **Version:** 1      **Name:**

**Type:** Agreement      **Status:** Approved

**File created:** 1/18/2018      **In control:** Planning and Building Services

**On agenda:** 1/23/2018      **Final action:** 1/23/2018

**Title:** Approval of Amendment to BOS Agreement 17-005 with Taylor Code Consulting, Inc., Modifying the Scope of Work to Address the Need for On-going Department Support for a Code Enforcement Division Manager, and Increasing the Amount by \$350,000 for a New Total Amount of \$500,000 for the Term January 1, 2017 through June 30, 2020

**Sponsors:** Planning and Building Services, Steve Dunncliff

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 17-005-A1

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 1/23/2018 | 1    | Board of Supervisors |        |        |

**To:** Board of Supervisors

**From:** Planning and Building Services

**Meeting Date:** January 23, 2018

**Department Contact:** Adrienne Thompson

**Phone:** 234-6677

**Department Contact:** Nash Gonzalez

**Phone:** 234-6650

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Amendment to BOS Agreement 17-005 with Taylor Code Consulting, Inc., Modifying the Scope of Work to Address the Need for On-going Department Support for a Code Enforcement Division Manager, and Increasing the Amount by \$350,000 for a New Total Amount of \$500,000 for the Term January 1, 2017 through June 30, 2020

**Recommended Action/Motion:**

Approve the amendment to BOS Agreement 17-005 with Taylor Code Consulting, Inc., modifying the scope of work to address the need for on-going Department support for a Code Enforcement Division Manager, and increasing the amount by \$350,000 for a new total amount of \$500,000 for the term January 1, 2017 through June 30, 2020; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

On February 7, 2017 the Board approved BOS Agreement No. 17-005 with Taylor Code Consulting, Inc.

**Summary of Request:**

Mendocino County Planning and Building Services (PBS) has an approved agreement, with Taylor Code

Consulting, Inc. to provide management of the cannabis regulations, assistance with abatement of abandoned vehicles, oversight of contracts related to the code enforcement division and training of staff regarding code enforcement policies and procedures. This is a three year agreement; however due to the recent disaster, more time and funds were spent than anticipated during the first year of this contract. PBS estimates that an additional \$350,000 will be needed to complete the term of the contract through June 30, 2020. All other terms and conditions of the contract remain in full force. Funding will be partially provided through Nuisance Abatement funds as well as violation and penalty fees related to building permits and planning project applications collected from code enforcement action.

**Alternative Action/Motion:**

Do not approve the amendment and provide direction to staff.

**Supplemental Information Available Online at:** N/A

**Fiscal Impact:**

**Source of Funding:** 862189

**Current F/Y Cost:** \$175,000

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** \$175,000

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Steve Dunncliff, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



**FOR COB USE ONLY**

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Executed By: Nadia Tipton

Final Status: **Approved**

Date: January 26, 2018

Executed Item No.: **Agreement** Number: 17-005-A1

Note to Department:

Executed Documents Returned to

Department: Originals   5   Copies

       Hand Delivered   3   Interoffice

Mail        Executed Agreement Sent to

Auditor?