



# Mendocino County

## Legislation Details (With Text)

**File #:** 18-1441      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Adopted  
**File created:** 3/12/2018      **In control:** Human Resources  
**On agenda:** 3/27/2018      **Final action:** 3/27/2018  
**Title:** Adoption of a Resolution Amending Resolution No. 10-006 Implementing the Terms and Conditions of Employment For Unrepresented Management Employees and Exempt Elected Officials  
**Sponsors:** Human Resources  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Resolution 18-048

Date	Ver.	Action By	Action	Result
3/27/2018	1	Board of Supervisors		

**To: Board of Supervisors**

**From: Human Resources**

**Meeting Date:** March 27, 2018

**Department Contact:** Heidi Dunham

**Phone:** 234-6600

**Department Contact:** Juanie Cranmer

**Phone:** 234-6600

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Adoption of a Resolution Amending Resolution No. 10-006 Implementing the Terms and Conditions of Employment For Unrepresented Management Employees and Exempt Elected Officials

**Recommended Action/Motion:**

Adopt Resolution amending Resolution No. 10-006 implementing the terms and conditions of employment for Unrepresented Management employees and exempt Elected Officials; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Resolution No. 10-006, and as amended by Resolution Nos. 13-109, and 17-128, identifies Unrepresented Management classifications and implements terms and conditions of employment for exempt and unrepresented employees. The Human Resources Director has determined and made final unit determination in accordance with Employer-Employee Relations Resolution (EERR) that the classification of Assistant Chief Probation Officer be removed from Mendocino County Management Association and designated as an

Unrepresented Management classification this is consistent with the assistant (second-in-command) classifications in the County's other Criminal Justice/Law Enforcement departments.

NOTE: This agenda and accompanying resolution is to be adopted prior to, or in association with, BOS Adoption of Resolution amending Salary Grade and Position Allocation Table associated with the classification of Assistant Chief Probation Officer as an unrepresented management classification.

**Summary of Request:**

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Resolution No. 10-006, and as amended by Resolution Nos. 13-109, and 17-128, identifies Unrepresented Management classifications and implements terms and conditions of employment for unrepresented employees. The Human Resources Director has determined and made final unit determination in accordance with Employer-Employee Relations Resolution (EERR) that the classification of Assistant Chief Probation Officer be removed from Mendocino County Management Association and designated as an exempt and Unrepresented Management classification this is consistent with the assistant (second-in-command) classifications in the County's other Criminal Justice/Law Enforcement departments.

NOTE: This agenda and accompanying resolution is to be adopted prior to, or in association with, BOS Adoption of Resolution amending Salary Grade and Position Allocation Table associated with the classification of Assistant Chief Probation Officer as an exempt and unrepresented management classification.

**Alternative Action/Motion:**

Direct staff to study alternatives.

**Supplemental Information Available Online at:**

**Fiscal Impact:**

**Source of Funding:** N/A

**Current F/Y Cost:** No Change

**Budgeted in Current F/Y:** Yes

**Annual Recurring Cost:** No Change

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Karla Van Hagen

Date: March 28, 2018

Final Status: **Adopted**

Executed Item No.: **Resolution** Number: 18-048

