



Mendocino County

Legislation Details (With Text)

File #: 18-1625 **Version:** 1 **Name:**

Type: Approval **Status:** Approved

File created: 4/23/2018 **In control:** Health and Human Services Agency

On agenda: 5/8/2018 **Final action:**

Title: Approval of Purchase of Work Stations in the Amount of \$26,273.88 and SMART Board in the Amount of \$5,645.78, for the Public Health, Field Nursing Office in Ukiah; Approval of Corresponding Appropriation Transfer of Funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from Line Item 82-5341, to Line Item 86-4370 in the Amount of \$14,940; and Addition of Work Stations and SMART Board to the County's Approved List of Fixed Assets; and Approval of Purchase of Non-Fixed Asset Items Conference Table and Chairs in the Amount of \$5,994.72; and Approval of Corresponding Appropriation Transfer of Funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from Line Item 82-5341, to Line item 86-2170

Sponsors: Health and Human Services Agency

Indexes:

Code sections:

Attachments: 1. Trope floor plan, 2. Trope Work stations, 3. Non routine Fixed Asset, HFA purchase, 4. Trope Group Quotes, 5. Signed Appropriation Form

Date	Ver.	Action By	Action	Result
5/8/2018	1	Board of Supervisors		

To: Board of Supervisors

From: Health and Human Services Agency

Meeting Date: May 8, 2018

Department Contact: Anne Molgaard

Phone: 463-7885

Department Contact: John Martire

Phone: 467-5856

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Purchase of Work Stations in the Amount of \$26,273.88 and SMART Board in the Amount of \$5,645.78, for the Public Health, Field Nursing Office in Ukiah; Approval of Corresponding Appropriation Transfer of Funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from Line Item 82-5341, to Line Item 86-4370 in the Amount of \$14,940; and Addition of Work Stations and SMART Board to the County's Approved List of Fixed Assets; and Approval of Purchase of Non-Fixed Asset Items Conference Table and Chairs in the Amount of \$5,994.72; and Approval of Corresponding Appropriation Transfer of Funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from Line Item 82-5341, to Line item 86-2170

Recommended Action/Motion:

Approve purchase of work stations in the amount of \$26,273.88, and SMART Board in the amount of \$5,645.78 for the Public Health, Field Nursing Office in Ukiah; approve corresponding appropriation transfer of funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from line item 82-5341, to line item

86-4370 in the amount of \$14,940 and add work stations and SMART Board to the approved list of fixed assets; approve purchase of non-fixed asset items conference table and chairs in the amount of \$5,994.72; and approve corresponding appropriation transfer of funds from Public Health, Nursing Budget Unit 4013, Org Code PNADM from line item 82-5341, to line item 86-2170.

Previous Board/Board Committee Actions:

N/A

Summary of Request:

Mendocino County Health and Human Services Agency (HHSA), Public Health Nursing, room 133 was recently modified to accommodate an increase in staffing. In addition to sit-stand work stations, the specifications (attached) include hoteling work spaces with cubicle walls, overhead storage and pedestal file cabinets. It is also requested to purchase a conference table, chairs and a SMART board for trainings and case management in the same space.

Services/programs provided within this space include Maternal, Child, Adolescent Health's (MCAH), Healthy Families America (HFA) Home Visiting Program and Comprehensive Perinatal Services Program (CPSP). The HFA Program is a new, voluntary home visitation program designed to promote healthy families and children through a variety of services, including child development, access to health care, and parent education. The program targets families identified as at risk, with children ages zero to five. Program goals include prevention of negative birth outcomes (low birth weight, substance abuse, criminal activity, child abuse, and neglect), increased parenting skills, healthy pregnancy practices, and the use of social systems. CPSP, funded by Title V Maternal Child Health Block Grant, provides a wide range of culturally competent services to Medi-Cal eligible pregnant women, from conception through 60 days postpartum. In addition to standard obstetric services, women receive enhanced services in the areas of nutrition, psychosocial and health education.

These items were not included in the 2017-18 fixed asset list because there was not a Home visiting program, and the HHSA Public Health director position was vacant for most of the 2017-18 fiscal year. The funding for these items is available now and Public Health has six staff members displaced due to the increase in staffing and new nursing program.

Alternative Action/Motion:

Return to staff for alternative handling.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Public Health Realignment

Budgeted in Current F/Y: Yes

Current F/Y Cost: \$37,914.38

Annual Recurring Cost: N/A

Supervisory District: District 2

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:



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Executed By: **Meribeth Dermond**

Final Status: Approved

Date: May 9, 2018

Executed Item No.: ~~Item~~ Number:

Note to Department: Original sent to
Auditor / Blue copy retained by COB