



Mendocino County

Legislation Details (With Text)

File #: 18-1946 **Version:** 1 **Name:**
Type: Resolution **Status:** Adopted
File created: 7/17/2018 **In control:** Executive Office
On agenda: 8/7/2018 **Final action:** 8/7/2018
Title: Noticed Public Hearing - Discussion and Possible Adoption of a Resolution Amending the Master Fee Schedule Effective November 7, 2018, for the Department of Planning and Building Services (Sponsor: Executive Office)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution 18-122, 2. FEE UPDATE Memo 2018, 3. Attachment A; BLDG special inspection and minimum permit fees-FINAL Attachment A, 4. Attachment B; 3.18-19 Bldg Master fee Schedule - FINAL.pdf, 5. Attachment C; Proposed Fee Schedule 2018-FINAL Attachment C, 6. Attachment D; .Staff weighted salaries- Attachment D, 7. Attachment E; BOS Exh.PBS Projects (Coastal.Division of Land.Zoning)- Attachment E, 8. Fee Hearing Reso, 9. Exhibit X - Master_Fee_Schedule - Effective 12-7-17, 10. Affidavit of Publication

Date	Ver.	Action By	Action	Result
8/7/2018	1	Board of Supervisors		

To: Board of Supervisors

From: Executive Office

Meeting Date: August 7, 2018

Department Contact: Carmel J. Angelo	Phone: 463-4441
Department Contact: Janelle Rau	Phone: 463-4441
Department Contact: Darcie Antle	Phone: 463-4441
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Item Type: Noticed Public Hearing

Time Allocated for Item: 60 min

Agenda Title:

Noticed Public Hearing - Discussion and Possible Adoption of a Resolution Amending the Master Fee Schedule Effective November 7, 2018, for the Department of Planning and Building Services (Sponsor: Executive Office)

Recommended Action/Motion:

Adopt Resolution amending the Master Fee Schedule effective November 7, 2018, for the Department of Planning & Building Services; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

The Board of Supervisors conducts fee hearings historically twice annually. The last fee hearing was held on

December 19, 2017.

Summary of Request:

Pursuant to County Policy No. 47, consideration and possible approval of new/revised fee schedules are being requested for the departments of: Planning & Building Services, Departmental representatives will be in attendance to present the requested fee modifications and respond to Board inquiry.

Since the adoption of a new Planning Division Fee schedule in 2017, Planning and Building Services staff have worked with the revised types and subtypes and found several revisions are warranted. Also, the Building Division Fee Schedule has not been reviewed and updated since 2006 and due to recent salary increases for Building Inspector and Planner classifications; fees based on the hourly weighted rate of employees should be increased to cover costs. At this time, the department is not completing a comprehensive Building fee update; however those fees based on hourly figures or mileage rates are proposed to increase. In addition to the various fee increases, the Department also proposes a fee decrease for Coastal Development Permits to promote housing and development. Details regarding the changes are included in the various supporting documents included for the Board of Supervisor's consideration.

Listed below is an overview of the resources included for the Board's consideration during this fee hearing:

Attachment #A is a spreadsheet that provides justification for the increase in Special Inspection/Pre-site Inspection fees.

Attachment #B is the Building Division Master Fee Schedule.

Attachment #C is the Planning Division Proposed Fee Schedule.

Attachment #D is the Planning and Building Services Weighted hourly rates as of July 1, 2018

Attachment #E is the Planning and Building Services Coastal Fee Schedule.

Also attached is the proposed resolution adopting the revised Master Fee Schedule, along with "Exhibit X", which is the current County Wide Master Fee Schedule.

Alternative Action/Motion:

- 1) Approve part of the proposed fee schedule changes; or 2) Take no action, requesting departments provide additional information.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Dept. fees/Cost Recovery

Current F/Y Cost: N/A

Budgeted in Current F/Y: Yes

Annual Recurring Cost:

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

Comments:



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Executed By: Meribeth Dermond

Final Status: Approved with Direction

Date: **AUGUST 8, 2018**

Executed Item Resolution Number: 18-122

Note to Department Approved with direction that Line 18 "CDP Minor" shall remain at current rate of \$1,707, and staff shall prepare an item for a future Board of Supervisors Meeting explaining how training funds are benefitting building permit applications.