Mendocino County

Legislation Details (With Text)

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File created:	10/17/2018		**In control:**	Executive Office
On agenda:	11/6/2018		**Final action:**	

Title: Discussion and Possible Action Including a Presentation by ClientFirst and Acceptance of the County of Mendocino's Information Technology (IT) Master Plan
(Sponsor: Executive Office)

Sponsors:

Indexes:

Code sections:

Attachments: 1. CF Presentation - Mendocino BOS, 2. Client First Report - IT Master Plan Mendocino Nov 2018

Date	Ver.	Action By	Action	Result
11/6/2018	1	Board of Supervisors		

To: Board of Supervisors

From: Executive Office

Meeting Date: November 6, 2018

Department Contact:	Carmel J. Angelo	**Phone:**	4441
Department Contact:	Janelle Rau	**Phone:**	4441

Item Type: Regular Agenda   **Time Allocated for Item**: 60 min

Agenda Title:
Discussion and Possible Action Including a Presentation by ClientFirst and Acceptance of the County of Mendocino's Information Technology (IT) Master Plan
(Sponsor: Executive Office)

Recommended Action/Motion:
Accept presentation and IT Master Plan and provide further direction to staff as appropriate.

Previous Board/Board Committee Actions:
On April 6, 2017, the Executive Office released RFP No. 08-17 titled "Information Technology Master Plan". On December 5, 2017, the Board of Supervisors received an update and recommendations related to RFP No. 08-17, "Information Technology Master Plan" and awarded a contract to ClientFirst Technology Consulting to provide an IT Master Plan and Consulting Services in the amount of $99,902.   Regular updates regarding the development of the IT Master Plan have been provided to the Board via the CEO Report and Quarterly Budget throughout Fiscal Year 2017-18.

Summary of Request:
The County's IT Master Plan consultants, ClientFirst, have been working with the Executive Office, the

Sheriff's Office and the Information Services Division on the development and preparation of a County-wide IT Master Plan. The IT Master Plan development process included the following components:

- Needs Assessment
- Infrastructure Review
- Meeting with IT management
- Risk Assessment
- Communication Systems Review
- IT Staffing Review
- IT Initiative Determination
- IT Initiative Development
- Planning and Prioritization Workshops
- Final Report and Presentations

The results of the development process has resulted in ClientFirst preparing the final IT Master Plan, which includes an assessment of both the infrastructure of the County's IT operations and recommended business process improvements associated with various software systems and/or County operational practices and processes. This presentation of the IT Master Plan will also include a County Information Systems Technology Master Planning Budget and the Technology Current State Assessment for the County. The Executive Office will be presenting additional information regarding funding strategies related to the overall IT Master Plan during the First Quarter Budget presentation.

Alternative Action/Motion:
Provide alternative direction to staff.

Supplemental Information Available Online at: n/a

Fiscal Impact:

Source of Funding: n/a	**Budgeted in Current F/Y:** N/A
Current F/Y Cost: n/a	**Annual Recurring Cost:** n/a

Supervisorial District: All	**Vote Requirement: Majority**

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Janelle Rau, Deputy CEO
CEO Review: Yes
CEO Comments:

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Executed By: Meribeth Dermond   Final Status:Approved
Date: **NOVEMBER 7, 2018**