



# Mendocino County

## Legislation Details (With Text)

**File #:** 19-0069 **Version:** 1 **Name:**  
**Type:** Approval **Status:** Adopted  
**File created:** 1/10/2019 **In control:** Executive Office  
**On agenda:** 1/22/2019 **Final action:**  
**Title:** Discussion and Possible Action Including Adoption of a Revised 2019 Board of Supervisors Master Meeting Calendar Including Possible Agenda Changes and Additional Regular Board Meetings (Sponsor: Executive Office)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Master Meeting Calendar

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 1/22/2019 | 1    | Board of Supervisors |        |        |

**To: Board of Supervisors**

**From:** Executive Office

**Meeting Date:** January 22, 2019

**Department Contact:** Carmel J. Angelo

**Phone:** 463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 30 min

### **Agenda Title:**

Discussion and Possible Action Including Adoption of a Revised 2019 Board of Supervisors Master Meeting Calendar Including Possible Agenda Changes and Additional Regular Board Meetings (Sponsor: Executive Office)

### **Recommended Action/Motion:**

Discuss potential additional Regular Board meeting dates and/or create efficiencies with Board Agendas; adopt a revised 2019 Board Master Meeting Calendar, and direct the Clerk of the Board to notify County departments of same.

### **Previous Board/Board Committee Actions:**

Pursuant to the Board Rules of Procedure, an annual Master Meeting Calendar is adopted at the first Board meeting of the new calendar year. On January 8, 2019, the Board of Supervisors discussed their proposed Master Meeting calendar, suggesting that the Board may wish to consider scheduling additional Regular Board meetings, directing staff to present an item at the next Board meeting for additional Board of Supervisors consideration.

### **Summary of Request:**

As part of the first Board of Supervisors meeting for 2019, annual organizational items are brought forward for

Board consideration and approval. The draft 2019 master calendar was submitted to the Board of Supervisors for review and possible action. During the discussion of the Master Meeting Calendar, the Board of Supervisors commented on the need to discuss future Board agenda items in more detail, which would result in requiring additional time allocated on the Regular Board agenda. In order to prepare for the Board discussion on scheduling additional meetings, staff prepared a matrix of the various meeting bodies and deadlines in order for the Clerk of the Board to efficiently manage the Board's agenda. Based upon this review staff is providing options for consideration.

Options for consideration:

- Option 1: Make no changes to the currently adopted Master Meeting Calendar and schedule regular Board meetings as necessary;
- Option 2: Revise standing meeting items (i.e., Cannabis update, Recovery update) and change items to once a month or once a quarter;
- Option 3: Proclamations placed on the consent calendar. The Board of Supervisors approving alternatives to Proclamations that may occur in community meetings rather than the Board of Supervisors meetings;
- Option 4: Board meetings start at 8:00 a.m. or 8:30 a.m. and 1:00 p.m. after lunch. The additional 30-60 minutes could cover Closed Session or short agenda items such as Supervisor reports;
- Option 5: Vacate the currently identified Standing Committee meeting dates (currently, there are 9 on the 2019 adopted Master Meeting Calendar) with the understanding that the Chair of each Standing Committee would call meetings as necessary. This option could be considered a "shared" meeting date, with one meeting body commencing in the morning and the other commencing in the afternoon; or
- Option 6: Schedule additional regular meetings per month on a not currently identified Tuesday.

**Alternative Action/Motion:**

Provide alternate dates for consideration and/or direct staff to present an alternative schedule to the Board for review.

**Supplemental Information Available Online at** [<http://www.mendocinocounty.org/bos/>](http://www.mendocinocounty.org/bos/)

**Fiscal Impact:**

**Source of Funding:** N/A

**Current F/Y Cost:** N/A

**Budgeted in Current F/Y:** N/A

**Annual Recurring Cost:** N/A

**Supervisory District:** All

**Vote Requirement:** Majority

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Janelle Rau, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**



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Executed By: Meribeth Dermond, Deputy Clerk II

Final Status: **Approved with Modification**

Date: January 24, 2019