



# Mendocino County

## Legislation Details (With Text)

**File #:** 22-0939      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Agenda Ready  
**File created:** 6/29/2022      **In control:** Board of Supervisors  
**On agenda:** 7/12/2022      **Final action:**  
**Title:** Discussion and Possible Action Including Approval of Employment Agreement Between the County of Mendocino and Darcie Antle to Serve as Mendocino County's Chief Executive Officer for the Term of July 12, 2022 Through July 11, 2026, with No Change to Existing Salary that was Previously Approved on March 15, 2022, BOS Agreement No. 22-070 for the Amount of Two Hundred Thousand Dollars (\$200,000), with Compensation Including Benefits Totaling Three Hundred Thirty-Eight Thousand Dollars (\$338,000)/Annually  
(Sponsor: Supervisor Williams)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement 22-185

Date	Ver.	Action By	Action	Result
7/12/2022	1	Board of Supervisors		

**To: Board of Supervisors**

**From:** Board of Supervisors

**Meeting Date:** July 12, 2022

**Department Contact:** Ted Williams

**Phone:** 707-463-4441

**Item Type:** Regular Agenda

**Time Allocated for Item:** 10 mins

**Agenda Title:**

Discussion and Possible Action Including Approval of Employment Agreement Between the County of Mendocino and Darcie Antle to Serve as Mendocino County's Chief Executive Officer for the Term of July 12, 2022 Through July 11, 2026, with No Change to Existing Salary that was Previously Approved on March 15, 2022, BOS Agreement No. 22-070 for the Amount of Two Hundred Thousand Dollars (\$200,000), with Compensation Including Benefits Totaling Three Hundred Thirty-Eight Thousand Dollars (\$338,000)/Annually  
(Sponsor: Supervisor Williams)

**Recommended Action/Motion:**

Approve Employment Agreement between the County of Mendocino and Darcie Antle to serve as Mendocino County's Chief Executive Officer for the term of July 12, 2022 through July 11, 2026, with no change to existing salary that was previously approved on March 15, 2022, BOS Agreement No. 22-070 for the amount of Two Hundred Thousand Dollars (\$200,000), with compensation including benefits totaling three hundred thirty-eight thousand dollars (\$338,000)/Annually; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

January 25, 2022, Item 7(a), closed session, the Board of Supervisors appointed Darcie Antle Interim Chief Executive Officer starting March 20, 2022, for up to 12 months.

**Summary of Request:**

This item proposes and recommends that the Board of Supervisors approve the Employment Agreement between the County of Mendocino and Darcie Antle for the term of July 12, 2022 through July 11, 2026.

Ms. Antle was initially hired by Mendocino County in 2017 as the Disaster Finance Director. In 2018, Ms. Antle was promoted to Deputy Chief Executive Officer/Budget Officer, then in 2021 she was promoted to Assistant Chief Executive Officer. Ms. Antle was instrumental in budget development for the organization including; establishment of policies, recommending budgets, and establishing control. She works in collaboration with elected Auditor Controller on the County's budget of over \$350 million. She has been the Emergency Operation Finance Section Chief for the following emergencies: 2017 Redwood Complex Fire, 2018 River and Mendocino Complex Fire, 2018 Camp Fire, 2019 PG&E Public Power Shut Off (2), 2020 Oak and August Fires, 2020 COVID Pandemic, and 2021 Hopkins Fire.

Additionally Ms. Antle developed a Fiscal Unit that supports 10 divisions with payroll and accounts payable, and developed a Prevention, Recovery, Resiliency, and Mitigation division that currently manages over \$40 million in grant revenue. She also collaborates with Cal OES and FEMA representatives to submit reimbursement and fiscal documentation timely. She attends meetings with key stakeholders to understand gaps in the recovery efforts and coordinates with local non-profit community partners on recovery approach to ensure survivors have access to resources needed to rebuild their lives.

In closed session on June 21, the Board of Supervisors unanimously approved appointment of Ms. Antle as Chief Executive Officer for Mendocino County, effective July 12, 2022.

**Alternative Action/Motion:**

Do not approve Employment Agreement and direct staff.

**Does This Item Support the General Plan?** N/A

**Supervisory District:** All

**Strategic Plan Priority Designation:** An Effective County Government

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** General Fund

**current f/y cost:** N/A

**annual recurring cost:** \$338,000 *Includes cost of benefits*

**budget clarification:** Department will work with EO Budget Team if a budget adjustment is needed.

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Atlas Pearson, Deputy Clerk II  
Date: July 13, 2022

Final Status: Approved

Executed Item Type: Agreement Number: 22-185

