



Mendocino County

Legislation Text

File #: 17-0414, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: May 23, 2017

Department Contact: Alan Flora

Phone: (707) 463-4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Agreement with Resource Development Associates for Grant Research and Grant Writing Services in the Amount of \$100,000 for Fiscal Years 2016-18

Recommended Action/Motion:

Approve agreement with Resource Development Associates for grant research and grant writing services in the amount of \$100,000 for the fiscal year 2016-17 & 2017-18; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

In the Fiscal year 2016-17 Budget, the Board of Supervisors appropriated funds to hire a consultant to provide coordinated grant research and grant writing services.

Summary of Request:

The County conducted a Request for Proposals process and selected Resource Development Associates as the contracted grant research and writing firm. The consultant will review existing County programs and services; meet with the CEO and department heads to determine priorities; research the availability of federal, state, and private foundation grant programs; and upon approval of the CEO and/or Board of Supervisors, initiate and complete the preparation of the required funding applications.

A draft feasibility report on potential funding opportunities will be presented to the Board in the coming months for review and direction.

Alternative Action/Motion:

Decline to approve Agreement

Supplemental Information Available Online at: N/A

AS

Fiscal Impact:

Source of Funding: 1940 (MISC.) 862189

Current F/Y Cost: \$10,000

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$100,000

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Alan D. Flora, Assistant CEO

CEO Review: Yes

Comments: