



Mendocino County

Legislation Text

File #: 17-0794, **Version:** 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: September 12, 2017

Department Contact: Adrienne Thompson

Phone: 234-6677

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Amendment to Purchasing Agent Agreement PA 17-122 with Land Logistics, Increasing Agreement Amount by \$100,000 for a New Total Agreement Amount of \$150,000, and Extending the Term of the Agreement to December 31, 2018, to Address the Need for On-going Department Support for an Interim Director

Recommended Action/Motion:

Approve Amendment to Purchasing Agent Agreement PA 17-122, with Land Logistics, increasing the Agreement amount by \$100,000, for a new total Agreement of \$150,000, and extending the term of the Agreement to December 31, 2018, to address the need for on-going department support for an Interim Director; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

Mendocino County Planning and Building Services (PBS) had an approved purchase agreement, PA 17-122, with Land Logistics to provide contract planning services (performed by Nash Gonzalez) in order to complete outstanding projects due to staff shortages. During this time, the PBS Director also resigned, leaving the department extremely under staffed in the planning division. As Mr. Gonzalez had previously served as the PBS Director, he assumed the role of Interim Director. Since this was not the anticipated need during the approval of the prior purchase agreement, PBS requires additional funding and wishes to extend the agreement to allow for continued use of contract services by Mr. Gonzalez, while the County recruits for a new Director. Funding will be provided with the increased revenue from permit and project applications as well as salary savings, if needed, due to the existing vacancies in the department that have remained unfilled for numerous months.

Alternative Action/Motion:

Do not approve the amendment and provide direction to staff.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: 862189

Current F/Y Cost: \$50,000

Budgeted in Current F/Y: Yes

Annual Recurring Cost: \$50,000

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Kenneth Spain, Administrative Analyst II

CEO Review: Yes

CEO Comments:



FOR COB USE ONLY

Executed By: Nicole French

Date: **SEPTEMBER 15, 2017**

Note to Department: 3 originals to dept (i/i), 1 original to Auditor (i/i)

Final Status: Approved

Executed Item Number: Agreement 17-107