



Mendocino County

Legislation Text

File #: 19-0669, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: July 23, 2019

Department Contact: Doug Anderson
Department Contact: Steve Dunnicliff

Phone: 234-6054
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Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Facilities & Fleet Manager to Establish Capital Improvement Projects for the North Yokayo Center HVAC Unit 9 Emergency Replacement in the Amount of \$20,000 and Emergency Power for the Emergency Operation Center Policy Room (Administration Center) in the Amount of \$18,000

Recommended Action/Motion:

Authorize the Facilities and Fleet Division Manager to establish Capital Improvement Projects for the North Yokayo Center HVAC Unit 9 Emergency Replacement in the amount of \$20,000 and Emergency Power for the Emergency Operation Center Policy Room (Administration Center) in the amount of \$18,000.

Previous Board/Board Committee Actions:

Approval of the 2019-2020 Capital Improvement Budget including allocation of \$100,000 for Unanticipated Capital Projects

Summary of Request:

Failure of the existing HAVC unit 9 on the North Yokayo Center building required the emergency replacement of the unit. Project costs are reimbursable from the Health and Human Services Agency. The Public Utilities Commission and PG&E decisions to cut power to transmission lines under extreme fire conditions increased the likelihood of loss of power during declared County Emergencies. The Emergency Operation Center's Policy Room (located in the Administration Center) will be transferred to an emergency panel that will be powered by generator in the event of a power outage. Project costs are reimbursable from the IT Reserve.

Annual Budgeting for the Capital Improvement Fund includes allocations for maintenance and upkeep projects that are not know when the budget is created. In this fiscal year these have been divided into general categories for greater clarity; the categories and their current budget projections are:

Project Title	2018-19 Adj. Budget	Remaining Budget
Unanticipated Capital Projects	\$100,000	\$100,000
Painting and Exterior Maintenance	\$35,000	\$35,000

County-Wide Tree Removal Program	\$20,000	\$20,000
Roof Repairs	\$50,000	\$50,000
ADA Improvements	\$5,000	\$ 5,000
HVAC Systems Upgrades and Replacement	\$65,000	\$65,000

Individual projects are created as the need arises and budgeted from these allocations based on estimates from the Facilities and Fleet Division. Facilities and Fleet recommends budgeting for these projects from the Unanticipated Capital Projects line, however, reimbursement for these projects in will supplement the available budget upon receipt.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: District 2

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 1710 Capital Improvement

current f/y cost: \$38,000

annual recurring cost: None

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

budget clarification: These projects will be funded through BU 1710, with reimbursements from HHSA and the IT Reserve.

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: July 24, 2019

Final Status: **Approved**

