



Mendocino County

Legislation Text

File #: 19-0725, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: August 20, 2019

Department Contact: Carmel J. Angelo

Phone: 463-4441

Department Contact: Darcie Antle

Phone: 463-4441

Item Type: Noticed Public Hearing

Time Allocated for Item: 1 hour

Agenda Title:

Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending Exhibit X - Master Fee Schedule Effective October 21, 2019, for Department of Planning & Building Services, Cannabis Management Unit; and for Veterans' Memorial Buildings Rental Rates
(Sponsor: Executive Office)

Recommended Action/Motion:

Adopt Resolution amending Exhibit X - Master Fee Schedule effective October 21, 2019, for Department of Planning & Building Services, Cannabis Management Unit; and for Veterans' Memorial Buildings rental rates; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

In accordance with County Policy No. 47 the Master Fee Schedule (Exhibit X), can be modified or changed with an amended Resolution to the original Resolution, on an annual basis, or on or about April of each year, corresponding with the annual budget process. The last amendment to the Master Fee Schedule was adopted on April 23, 2019 by Resolution 19-170 and took effect on July 1, 2019.

Summary of Request:

Pursuant to County Policy No. 47, consideration and possible approval of revised fee schedule incorporating a new fee being requested for Department of Planning & Building Services, Cannabis Management Unit and to include existing rental rates for the Veterans' Memorial Buildings Rental. The Veterans' Memorial Buildings Rental Rates were approved by the Board of Supervisor on February 25, 2014, but were not included on the Master Fee Schedule (Exhibit X). The Executive Office has prepared a memorandum to the Board of Supervisors regarding Proposed Changes to the County Master Fee Schedule. Finally, Departmental representatives will be in attendance to present the requested fee modifications and respond to Board inquiry.

Annual Fiscal Implications

NET increase / (decrease) in Revenues \$20,019.90

- Cannabis Business Tax Appeal Fee **\$20,019.90**

Attachments

The Executive Office proposes to streamline the existing fee schedule relating to the departments listed above as described in the Attachments 1-6 described below:

- Attachment #1 - Resolution for Adoption
- Attachment #2 - CEO Memo
- Attachment #3 - Proposed Changes to the Master Fee Schedule
- Attachment #4 - Cannabis Fee Calculation Worksheets
 - County of Mendocino Fee Schedule Fee Justification Chart - Part A
 - Planning & Building Services Cannabis Fee Worksheet - Part B
 - Planning & Building Services Cannabis Fee Worksheet - Part C
- Attachment #5 - Veterans' Memorial Buildings Fee Justification Chart
- Attachment #6 - Exhibit X - Master Fee Schedule

CEO Recommendation

The Executive Office recommends approval of the fee requests as presented by the sponsoring departments, and as certified by the Auditor/Controller, to not exceed the cost of the service.

Alternative Action/Motion:

Do not approve the proposed fee schedule changes; or - request departments to provide additional information prior to taking action.

Supplemental Information Available Online at: N/A

Fiscal Impact:

Source of Funding: Revenue - Fees for Service

Budgeted in Current F/Y: No

Current F/Y Cost: N/A

Annual Recurring Cost: N/A

Supervisory District: All

Vote Requirement: Majority

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

Comments:

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Executed By: Karla Van Hagen, Senior

Final Status: Adopted with Modifications to Exhibit X

Deputy Clerk

Date: **08/21/19**

Executed Item Number: Resolution 19-331

