



Mendocino County

Legislation Text

File #: 19-0749, **Version:** 1

To: Board of Supervisors

From: Executive Office Choose an item.

Meeting Date: August 20, 2019

Department Contact: Steve Dunncliff

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Department Contact: Doug Anderson

Phone: 234-6054

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Facilities & Fleet Division Manager to Establish a Capital Improvement Project in the Amount of \$80,000 for Emergency Water Damage Repairs at the Department of Transportation Soils Lab and Breakroom

Recommended Action/Motion:

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement project in the amount of \$80,000 for Emergency Water Damage Repairs at the Department of Transportation Soils Lab and Breakroom.

Previous Board/Board Committee Actions:

Approval of the 2019-2020 Capital Improvement Budget including allocation of \$100,000 for Unanticipated Projects

Summary of Request:

Sometime in the early morning hours of Friday, July 26th, a water filter cartridge burst and leaked water throughout the second floor break room in the Department of Transportation building at 340 Lake Mendocino Drive. The water traveled into the adjacent storage room as well as through the floor to the soils lab and office below. Response to this water damage was declared an emergency; Facilities and Risk Management personnel assessed the damage and filed an insurance claim. In cooperation with the insurance adjuster, the County will removed damaged and hazardous materials and re-construct the rooms in like kind and quality. Material samples collected have identified the presence of asbestos containing materials in the drywall joint compound and flooring requiring abatement procedures and protocols.

Annual Budgeting for the Capital Improvement Fund includes allocations for maintenance and upkeep projects that are not know when the budget is created. In this fiscal year these have been divided into general categories for greater clarity; the categories and their current budget projections are:

Project Title	2018-19 Adj. Budget	Remaining Budget
Unanticipated Capital Projects	\$100,000	\$100,000
Painting and Exterior Maintenance	\$35,000	\$35,000

County-Wide Tree Removal Program	\$20,000	\$20,000
Roof Repairs	\$50,000	\$50,000
ADA Improvements	\$5,000	\$ 5,000
HVAC Systems Upgrades and Replacement	\$65,000	\$65,000

Individual projects are created as the need arises and budgeted from these allocations based on estimates from the Facilities and Fleet Division. Facilities and Fleet recommends budgeting for this project from the Unanticipated Capital Projects line; the costs for this project will be reimbursed by the insurance claim less any deductible.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: District 1

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 1710 Capital Improvement

current f/y cost: \$80,000

annual recurring cost: None

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

budget clarification: Expense will be budgeted from BU 1710 and reimbursement from insurance is expected.

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Karla Van Hagen, Senior Deputy Clerk

Final Status: **Approved**

Date: August 20, 2019

