



Mendocino County

Legislation Text

File #: 19-0835, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: September 17, 2019

Department Contact: Janelle Rau
Department Contact: Kyra Pearce

Phone: 463-4441
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Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Blanket Declaration of Surplus Property and Authorization for Purchasing Agent to Dispose of Said Surplus Property Throughout Fiscal Year (FY) 2019-20

Recommended Action/Motion:

Approve the blanket declaration of surplus property, and authorize the Purchasing Agent to dispose of said surplus property, by way of auction, for Fiscal Year 2019-20.

Previous Board/Board Committee Actions:

This is an annual action item presented to the Board of Supervisors for consideration.

Summary of Request:

The Purchasing Agent has the authority, 'by direct sale or otherwise', to dispose of surplus County equipment and materials (i.e. vehicles, office equipment, furniture, etc.) (Pursuant to Mendocino County Code Section 2.32.030(e)). Historically, this activity has been accomplished by way of public auction. Prior to items being auctioned for sale they are placed in a surplus inventory administered by the Executive Office/Central Services Division for use by County departments. The Executive Office/Central Services Division utilizes an online public auction program for the sale of surplus County property once it has been determined of no use to the County. It is requested that the Board of Supervisors provide the Purchasing Agent with a blanket declaration of surplus property, and authorize the sale of said surplus personal property for FY 2019-20, with the proceeds of said sale being deposited into the Vehicle Replacement Fund (vehicles) and/or the General Fund (all other property). Auction proceeds vary, but the annual average for the previous three years was approximately \$20,000 - \$25,000.

Alternative Action/Motion:

Do not authorize the disposal of surplus property and provide staff with further direction.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: N/A

current f/y cost: N/A

annual recurring cost: N/A

budgeted in current f/y: N/A

if no, please describe:

revenue agreement: N/A

budget clarification: n/a

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: September 20, 2019

Final Status:**Approved**

