



Mendocino County

Legislation Text

File #: 19-0870, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: October 1, 2019

Department Contact: Steve Dunncliff

Phone: 463-4441

Department Contact: Doug Anderson

Phone: 234-6054

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project for the Willits Library Heating, Ventilation, and Air Conditioning (HVAC) Equipment Replacement and Water Damage Repair Project in the Amount of \$110,000

Recommended Action/Motion:

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement project for the Willits Library HVAC Equipment Replacement and Water Damage Repair Project in the amount of \$110,000.

Previous Board/Board Committee Actions:

Approval of the 2019-2020 Capital Improvement Budget including allocation of \$100,000 in Budget Unit 1710 for Unanticipated Projects and \$65,000 in Budget Unit 1710 for HVAC Equipment Replacement

Summary of Request:

On or around September 5, 2019 leaking was reported coming from the ceiling in the work room of the Willits Library, including damage to the ceiling finishes and office equipment. The investigation revealed that a 16 year-old HVAC unit with a corroded condensation pan was leaking into the building. Replacement of this leaking unit and repair of the water damage was deemed an emergency, and reported to the Board through the September 17 CEO Report. The unit cost replacement is estimated at \$23,000. Additionally, the project will require microbial and hazardous materials testing, possible abatement, and materials as water damage repairs are completed and the building HVAC system is brought to current standards. The new unit will include connection to the County's Delta Controls system which allows remote monitoring and adjustments to the HVAC units at the site. The cost of this emergency project would exceed the budgeted line items for unanticipated projects and HVAC equipment replacement; however, reimbursement from the Library is anticipated.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: District 3

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1710

current f/y cost: \$110,000

annual recurring cost: N/A

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

budget clarification: The costs of this emergency project would exceed the budgeted line items for unanticipated projects and HVAC equipment replacements, however reimbursement from the Library's budget unit is anticipated for this work.

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: October 4, 2019

Final Status: **Approved**

