



Mendocino County

Legislation Text

File #: 19-1025, **Version:** 1

To: Board of Supervisors

From: Health and Human Services Agency

Meeting Date: November 19, 2019

Department Contact: Tammy Moss Chandler

Phone: 463-7774

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Second Amendment to Standard Agreement No. SS-18-091 with Mordhorst Services, Inc., in the Amount of \$50,000, For a New Agreement Total of \$100,000, to Assist with Activities Related to Administrative and Program Support of Health and Human Services Agency, Public Health, Effective When Agreement Becomes Fully Executed through a New End Date of June 30, 2020

Recommended Action/Motion:

Approve second amendment to Standard Agreement No. SS-18-091 with Mordhorst Services, Inc., in the amount of \$50,000, for a new Agreement total of \$100,000, to assist with activities related to administrative and program support of Health and Human Services Agency, Public Health, effective when Agreement becomes fully executed through a new end date of June 30, 2020; authorize the Health and Human Services Agency Director or designee to sign any amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

N/A

Summary of Request:

The Health and Human Services Agency (HHSA) is currently recruiting for the position of Public Health Director, which has been vacant since May of 2019. At that time, Carol Mordhorst of Mordhorst Services, Inc., held a contract with HHSA to provide assistance with development and implementation of the Whole Person Care pilot project. In June 2019, HHSA amended that contract to include additional services related to administrative and program support of HHSA's Public Health Branch. This arrangement has been particularly beneficial to HHSA as Ms. Mordhorst served as Mendocino County's Public Health Director for fifteen years, from 1991 through 2006. Additionally, she has worked as a consultant providing specialized services, such as community engagement, strategic planning, and meeting facilitation and planning, for government and nonprofit organizations.

Today's item requests approval of a second amendment to the contract with Mordhorst Services, Inc., to increase the amount and extend the end date through the end of the fiscal year. Execution of this amendment will allow Ms. Mordhorst to continue to support operations of HHSA's Public Health Branch while HHSA works with Human Resources to fill the Public Health Director position.

Alternative Action/Motion:

Return to staff for alternative handling.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 4072, Budget Unit 4010 **budgeted in current f/y:** Yes

current f/y cost: \$15,000 (BU 4072); \$85,000 (BU 4010) **if no, please describe:**

annual recurring cost: Undetermined

revenue agreement: No

budget clarification: HHSA budgeted \$15,000 for consultation related to Whole Person Care in the original contract, executed 12/3/18. The combined total of \$85,000 for the first and second amendments covers approximately thirteen months of services related to Public Health Branch administrative and program support, from June 2019 through June 2020.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Darcie Antle, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Lindsey Dunham, Deputy Clerk I

Date: November 21, 2019

Final Status: **Approved**

Executed Item Number: **Agreement** Number:
19-257

Note to Department Number of Original Agreements
Returned to Dept: 3 Original Agreement Delivered to Auditor?
Yes

