



# Mendocino County

## Legislation Text

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**File #:** 20-0191, **Version:** 1

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**To:** Board of Supervisors

**From:** Health and Human Services Agency

**Meeting Date:** March 24, 2020

**Department Contact:** Tammy Moss Chandler

**Phone:** 463-7774

**Department Contact:** Mary Alice Willeford

**Phone:** 472-2374

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Second Amendment to Agreement No. PH-19-045 with Community Foundation of Mendocino County to Increase the Amount by \$76,850 for a New Total Amount of \$101,850 to Provide Outreach Activities to the Hard-to-Count Populations in Mendocino County for the 2020 Decennial United States Census for the Period of December 3, 2019 through December 2, 2020

**Recommended Action/Motion:**

Approve second Amendment to Agreement No. PH-19-045 with Community Foundation of Mendocino County to increase the amount by \$76,850 for a new total amount of \$101,850 to provide outreach activities to the hard-to-count populations in Mendocino County for the 2020 Decennial United States Census for the period of December 3, 2019 through December 2, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

January 22, 2019, Item 5(b), Adoption of Resolution to opt-in to 2020 Census activities, including authorization for CEO to sign revenue Agreement.

**Summary of Request:**

On April 1, 2020, the Decennial United States Census will occur. The goal of the census is to count each and every person in the United States. In order to ensure as many people as possible are counted, including those groups who have historically been under-counted, the State of California has made funding available to California counties for this purpose. Funding is optional, based on population size, and if counties opt-in they are required to form Complete Count Committees. Mendocino County opted-in by passing a Board of Supervisor's resolution on January 22, 2019, and received funding to assist with census activities. A Mendocino County Complete Count Committee has been formed in partnership with the Community Foundation of Mendocino County, and activities to promote the census are in progress.

Community Foundation of Mendocino County currently provides outreach services to the hard-to-count populations in Mendocino County including promotional materials and activities to increase response rates and participation in the 2020 Census. Due to unexpected County vacancies, the role of Community Foundation increased through a first Amendment in order to continue making progress with the 2020 Census Project.

Through the first Amendment, Community Foundation's role expanded to provide oversight of the 2020 Census Project, ensure compliance with State requirements and reporting expectations, act as liaison to the Partnership Specialist, provide leadership and direction to the Count Committee, meet with appropriate County Departments, create and schedule meetings, oversee the Media Plan, and document all activities related to the 2020 Census Project. Due to continued County vacancies, this second Amendment increases funds available to Community Foundation for the activities listed above.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** 4010

**current f/y cost:** \$101,850

**budgeted in current f/y:** No

**if no, please describe:** The State made funding available for services after County budget review and approvals.

**annual recurring cost:** N/A

**revenue agreement:** No

**budget clarification:** The State of California made funding available to California counties for 2020 Census services. Mendocino County opted-in by passing a Board of Supervisor's resolution in January, 2019, and received funds to assist with census activities. These State funds will be used for this contract with Community Foundation Mendocino County.

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

Executed By: Lindsey Dunham, Deputy Clerk I

Date: March 25, 2020

**Note to Department** Number of Original Agreements Returned to Dept: 0 Original Agreement Delivered to Auditor? No - Only 1 original delivered to COB and kept for record

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Final Status: **Approved**

Executed Item: **Agreement** Number: 20-024

