



# Mendocino County

## Legislation Text

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**File #:** 20-0232, **Version:** 1

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TO: Board of Supervisors  
FROM: Executive Office  
MEETING DATE: March 24, 2020

DEPARTMENT CONTACT:  
Steve Dunncliff  
PHONE:  
463-4441  
DEPARTMENT CONTACT:  
Doug Anderson  
PHONE:  
234-6054

ITEM TYPE: Consent Agenda

TIME ALLOCATED FOR ITEM: N/A

**AGENDA TITLE:**

Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project for the Emergency Replacement of a Water Heater for the Jail Kitchen and Laundry Building in the Amount of \$9,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142

**RECOMMENDED ACTION/MOTION:**

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement project for the emergency replacement of a water heater for the jail kitchen and laundry building in the amount of \$9,000 and Authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

**PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:**

Approval of the 2019-2020 Budget including allocation of \$70,000 for the Capital Improvement Budget Unit 1710 for Unanticipated Capital Projects.

**SUMMARY OF REQUEST:**

On February 22, 2020, one of the two 100 gallon water heaters serving the jail kitchen and laundry facilities failed, leaving those operations without enough hot water capacity to function properly. Replacement of this water heater was deemed to be an emergency project, which must then be reported to the Board at the next available meeting. Accordingly, this project creation authorization is retroactive.

**ALTERNATIVE ACTION/MOTION:**

Provide direction to staff.

**SUPERVISORIAL DISTRICT:** DISTRICT 2

**VOTE REQUIREMENT:** Majority

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT: N/A

**FISCAL DETAILS:**

SOURCE OF FUNDING: BU 1710

BUDGETED IN CURRENT F/Y: Yes

CURRENT F/Y COST: \$9,000

IF NO, PLEASE DESCRIBE:

ANNUAL RECURRING COST: N/A

REVENUE AGREEMENT: No

BUDGET CLARIFICATION: Budget Unit 1710 Capital Improvement line item for Unanticipated Capital Projects was funded with \$70,000 at the adopted budget. To date less than \$10,000 has been spent under this line item.

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: N/A

CEO LIAISON: Executive Office

CEO REVIEW: Yes

CEO COMMENTS:

**FOR COB USE ONLY**

Executed By: Lindsey Dunham, Deputy Clerk I

Final Status: APPROVED

Date: March 25, 2020

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