



Mendocino County

Legislation Text

File #: 20-0788, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: August 18, 2020

Department Contact: William Schurtz

Phone: 6600

Department Contact: Cherie Johnson

Phone: 6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Authorizing Adoption of the Classifications and Salary Assignment of Emergency Medical Services Specialist, Salary Grade 3075 and Emergency Medical Services Administrator, Salary Grade 4423, Salary Grade Revision of Emergency Medical Services Coordinator from 1969 to 3520; and Changes to the Position Allocation Table as Follows: Budget Unit 4016, Delete One (1.0) FTE Program Administrator; Budget Unit 4010 Add One (1.0) Emergency Medical Services Specialist; Add One (1.0) Emergency Medical Services Coordinator; Add One (1.0) Emergency Medical Services Administrator

Recommended Action/Motion:

Adoption of resolution authorizing adoption of the classifications and salary assignment of Emergency Medical Services Specialist, Salary Grade 3075 and Emergency Medical Services Administrator, Salary Grade 4423, Salary Grade Revision of Emergency Medical Services Coordinator from 1969 to 3520; and Changes to the Position Allocation Table as Follows: Budget Unit 4016, Delete One (1.0) FTE Program Administrator; Budget Unit 4010 Add One (1.0) Emergency Medical Services Specialist; Add One (1.0) Emergency Medical Services Coordinator; Add one (1.0) Emergency Medical Services Administrator.; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 23, 2020, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2020-2021 Budget, Resolution number 20-079

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of classification and compensation plan, to evaluation current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyst allocations, and make recommendations for additions, modifications, and corrections.

On October 16, 2018, the Board of Supervisors directed the Health and Human Services Agency (HHSA) Director to create Emergency Medical Services positions; on November 19, 2019, a presentation to the Board by Health and Human Services Agency (HHSA) Director stated that the positons are in development with Human Resources.

Due to the COVID-19 pandemic, we are requesting approval of these positions to develop a COVID Unit, which

will be funded by non-general funds. There will be a two-year minimum commitment for the funds to support this unit. It is essential to our current emergency to approve these positions and staff this unit.

The County has fulfilled its obligations with the affected bargaining units.

The fiscal impacts below reflect step 5 of the salary grade and includes the cost of benefits. Costs associated with this action are funded by Coronavirus Relief Fund.

Alternative Action/Motion:

Do not adopt Resolution

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 4010

current f/y cost: \$408,623.60

annual recurring cost: \$482,918.80

budget clarification: Budget Unit 4010 Project Code 019 funding sources include Coronavirus Relief Fund

budgeted in current f/y: No

if no, please describe: unanticipated cost

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: AUGUST 20, 2020

Final Status: Adopted

Executed Item Type: Resolution **Number:** 20-101

