



# Mendocino County

## Legislation Text

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**File #:** 20-0832, **Version:** 2

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** September 22, 2020

**Department Contact:** Janelle Rau

**Phone:** 463-4441

**Department Contact:** Doug Anderson

**Phone:** 234-6054

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Projects to Replace HVAC Unit 18 on the Public Health Building in the Amount of \$18,000 and to Repair the Perimeter Fence East Gate at the Jail in the Amount of \$6,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142

**Recommended Action/Motion:**

Authorize the Facilities and Fleet Division Manager to establish Capital Improvement projects to replace HVAC unit 18 on the Public Health building in the amount of \$18,000 and to repair the perimeter fence east gate at the Jail in the Amount of \$6,000 and authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

**Previous Board/Board Committee Actions:**

Approval of the 2020-2021 Budget including carry forward funding for the Capital Improvement Budget Unit 1710 for Unanticipated Capital Projects.

**Summary of Request:**

In mid-August, cooling coils for HVAC Unit 18 at Pubic Health failed leaving several public health units without cooling. Repairs were impractical given the age of the unit (18 years old). Facilities recommended replacement on an emergency basis. In early August, a delivery vehicle damaged the main post and gate at the east entrance to the Jail compound requiring emergency repairs. New projects are created as needed under the heading of Unanticipated Capital Projects for unanticipated work in excess of \$5,000.

**Alternative Action/Motion:**

Provide direction to staff.

**Supervisory District:** District 2

**vote requirement:** Majority

**Supplemental Information Available Online At:**

**Fiscal Details:**

**source of funding:** BU 1710  
**current f/y cost:** \$24,000  
**annual recurring cost:** N/A

**budgeted in current f/y:** Yes  
**if no, please describe:**  
**revenue agreement:** No

**budget clarification:**

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Final Status: **Approved**

Date: September 23, 2020

