



Mendocino County

Legislation Text

File #: 20-0834, Version: 1

To: Board of Supervisors

From: Assessor/Clerk-Recorder

Meeting Date: September 22, 2020

Department Contact: Katrina Bartolomie

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Department Contact: Skylar Gravatt

Phone: 707-234-6827

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of First Amendment to BOS Agreement 19-146 with HART Intercivic in the Amount of \$60,354.86 for a New Agreement Total of \$365,701.86 to Purchase Additional Election Equipment Listed in Exhibit F; Approval of Appropriation Form Increasing BU 1410 825670 (Federal Other) \$60,354.86, Transferring \$31,854.86 to BU 1410 864370 (Equipment) and \$28,500 to BU 1410 862189 (Professional & Special Services); and Addition of the Items to the County Fixed Asset List

Recommended Action/Motion:

Approval of the First Amendment to BOS Agreement 19-146 with HART Intercivic in the amount of \$60,354.86 for a new agreement total of \$365,701.86 to purchase additional election equipment listed in Exhibit F, approval of Appropriation Form increasing BU 1410 825670 (Federal Other) \$60,354.86, transferring \$31,854.86 to BU 1410 864370 (Equipment) and \$28,500 to BU 1410 862189 (Professional & Special Services); and addition of the items to the County Fixed Asset List.

Previous Board/Board Committee Actions:

Original contract was approved by the Board on June 18 2019.

Summary of Request:

Approval of the fixed asset purchase of HART Intercivic election equipment totaling \$31,854.86 and approval of the first amendment to the original contract. Equipment includes on-demand ballot printers, a portable ballot scanner, and an additional adjudication and scanning computer and scanner. The contract amendment also includes associated required software for the equipment. Approval of the budget appropriation for the total expense of the equipment and related services listed in the amendment in the amount of \$60,354.86. This additional equipment will help facilitate the November 3, 2020 election amidst COVID-19 and an increased Vote-By-Mail ballot return rate. Federal CARES Act election funding and an existing Help America Vote Act contract will reimburse County for 100% of the cost.

Alternative Action/Motion:

Deny the purchase, amendment, and budget appropriation, putting the Elections department at risk of being unable to meet the needs of the County in regards to the November 3, 2020 election.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: n/a

Fiscal Details:

source of funding: HAVA and CARES Act

current f/y cost: \$60,354.86

annual recurring cost: N/A

budget clarification: One-time cost, will be paid entirely with CAREA and HAVA/A

Agreement/Resolution/Ordinance Approved by County Counsel: N/A

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: September 23, 2020

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to

Auditor? Yes

Final Status:**Approved**

Executed Item: **Agreement** Number: 19-146-A1

