



# Mendocino County

## Legislation Text

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**File #:** 20-0853, **Version:** 1

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**To:** Board of Supervisors General Government Committee

**From:** Sheriff-Coroner

**Meeting Date:** September 21, 2020

**Department Contact:** Sheriff Matthew Kendall

**Phone:** 4441

**Time Allocated for Item:** 2 hours

**Agenda Title:**

Discussion and Possible Action Including Review of All Countywide Contracts, Beginning with Sheriff-Coroner Contracts

(Sponsor: Sheriff-Coroner)

**Recommendation:**

Review all Countywide Contracts and provide direction to staff.

**Previous Board/Board Committee Actions:**

The Board of Supervisors referred this request to the General Government Standing Committee on June 10, 2020. On July 13, 2020, the General Government Committee Meeting met with representatives from the Sheriff's Office to review and discuss Fiscal Year 2020-21 Sheriff-Coroner contracts.

**Summary of Referral:**

On July 13th 2020, the General Government Committee begun the review process of all countywide contracts with the Sheriff-Coroner contracts. At the end of the July 13th meeting, the General Government Committee had a number of questions following the Sheriff-Coroner's presentation. Since that meeting, staff has worked with the CEO's office, and has reformatted the Sheriff-Coroner contract document in an easier to view Schedule 9 budgetary format. This meeting is a continuation of the Sherriff-Coroners contract review with the General Government Committee.

The attached excel document has been designed to track MCSO's contract obligations by budget unit and line item. Upon opening the workbook, you will see a clickable table of contents (TOC) which provides an overview of the document's sheets. All contracts are categorized into three categories: general fund, non-general fund, and revenue. The general fund contracts are separated by budget unit-SO (2310) and JA (2510). Contracts in those two budget units are then sorted by line item into different worksheets. The SO Budget-2310 and JA Budget-2510 tabs reflect our Schedule 9 budget format. Within this working document is a three-year history of expenses and overall obligations for each line item in FY 2020-21, and contracts within each line item, can be reviewed by clicking on specific account numbers.

After reviewing this new document with the CEO's Office, staff has developed a number of goals for the future. These goals include:

1. Continue work to find opportunities to eliminate contracts, to reduce impacts to the General Fund.
2. Continue work to modify existing contracts to reduce the Sheriff's overall contractual obligations.
3. Work with the County Budget Team to develop a plan to move most MCSO contracts to the Professional/Special Services Account 862189, within the Fiscal Year 21-22 budget process.

The purpose of this meeting is to address the General Government Committee's questions from the July 2020 meeting, present the new reformatted MSCO contract document, and discuss Sheriff Office's future goals with regards to contract management.

### **Fiscal Details:**

**source of funding:** N/A

**current f/y cost:** N/A

**annual recurring cost:** N/A

**budget clarification:** N/A

**budgeted in current f/y:** N/A

**if no, please describe:**

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

### **FOR COB USE ONLY**

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Executed By: Lindsey Dunham, Senior Deputy Clerk

Date: **SEPTEMBER 21, 2020**

Final Status: Direction Given to Staff

