



Mendocino County

Legislation Text

File #: 20-0932, Version: 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: October 20, 2020

Department Contact: Adrienne Thompson

Phone: 234-6650

Department Contact: Brent Schultz

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Amendment to Agreement No. BOS 18-132 with Community Development Services (CDS) to Increase the Total Agreement Amount by \$250,000, for a Total Amount of \$500,000, and Extend the Term by Two (2) Years with an Expiration Date of August 30, 2022

Recommended Action/Motion:

Approve the amendment to Agreement No. BOS 18-132 with Community Development Services (CDS) to increase the total agreement amount by \$250,000, for a total amount of \$500,000, and extend the term by two (2) years with an expiration date of August 30, 2022; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On September 11, 2018, the Board of Supervisors approved Agreement Number BOS 18-132.

Summary of Request:

Planning & Building Services (PBS) requests approval of an amendment to the County's Agreement with CDS, which will also include an increased scope of work to include loan servicing for three (3) existing County Business loans; all other conditions of the agreement will remain in full force and unchanged. CDS is a well-respected Consulting firm that specialize in Grant management, application submittals, loan servicing and loan processing and has successfully managed over \$7 million in USDA funds related to Business Loans. PBS has a successful history of working with CDS, related to Community Development Block Grants and requests to extend the term of the agreement an additional two years. At this time PBS has several application in process with HCD, including one for small business loans, microenterprise technical assistance loans, etc. that require the skill and tact of an experienced consulting firm to supplement the absence of staffing in the department.

Alternative Action/Motion:

Provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1810

current f/y cost: \$125,000

annual recurring cost: \$125,000

budget clarification: A portion of the agreement may be reimbursable from the Program income or General Administration of the Grant. Staff is reviewing the potential for reimbursement from those sources at this time, reliance on County General Fund can be reduced

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: OCTOBER 21, 2020

Note to Department Number of Original Agreements
Returned to Dept: 0 Original Agreement Delivered to
Auditor? Yes

Final Status: Approved

Executed Item Type: Agreement Number: 18-132-A1

