



Mendocino County

Legislation Text

File #: 20-0985, **Version:** 1

To: Board of Supervisors

From: Executive Office

Meeting Date: October 20, 2020

Department Contact: Carmel J. Angelo

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Item Type: Consent Agenda

Time Allocated for Item: n/a

Agenda Title:

Approval of Retroactive Agreement with Brokaw Design in the Amount of \$52,700 for Project Homekey Transitional Housing Renovation Design Services Term Starting October 7, 2020 to March 31, 2021

Recommended Action/Motion:

Approve retroactive agreement with Brokaw Design in the amount of \$52,700 for Project Homekey transitional housing renovation design services term starting October 7, 2020 to March 31, 2021; and authorize the Chair to sign same

Previous Board/Board Committee Actions:

No prior action

Summary of Request:

As the Board is aware, the property located at 555 S. Orchard Ave, Ukiah that the County is acquiring for Project Homekey is intended to be used as transitional and permanent housing for individuals and families who are homeless or at risk of becoming homeless. The conversion of the property from a motel into transitional housing will change the occupancy from R1 to R2. In this contract, Brokaw Design will provide the architectural design for a new accessible drop off area, improvements to the lobby area, accessible upgrades to the accessible guest rooms, replace handrails/guardrails, repair electrical room ceiling, add kitchenettes to each unit, and other accessible requirements before the property can be occupied.

This contract is retroactive to allow the contractor to begin work immediately due to the County having to expend all grant funds by December 31, 2020, with the property having to be occupied within 90 days of closing escrow, per Project Homekey requirements.

Alternative Action/Motion:

Return to staff for alternative handling

Supervisory District: District 2

vote requirement: Majority

Supplemental Information Available Online At: n/a

Fiscal Details:

source of funding: Project Homekey

current f/y cost: 52,700 for the term of the contract

annual recurring cost: n/a

budget clarification: Disaster Recovery-2910 Budget Unit, billable to Project Homekey

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

budgeted in current f/y: No

if no, please describe: Emergency project and funding from Covid-19

revenue agreement: No

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: OCTOBER 21, 2020

Note to Department Number of Original Agreements
Returned to Dept: 0 Original Agreement Delivered to
Auditor? No

Final Status: Approved

Executed Item Type: Agreement Number: 20-145

