



# Mendocino County

## Legislation Text

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**File #:** 20-1118, **Version:** 1

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**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** December 8, 2020

**Department Contact:** Janelle Rau

**Phone:** 463-4441

**Department Contact:** Doug Anderson

**Phone:** 234-6054

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project to Complete Emergency Water Damage Remediation and Repairs to the Caretaker's Residence for the Property at 8207 East Road in Redwood Valley in the Amount of \$56,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142; and Approval of Insurance Reimbursable Appropriations Adjustments in the Amount of \$56,000 as follows: Appropriation and Revenue Increase in the Capital Improvement Budget Unit 1710, Line Items 864360-CIO23 and 827802 in the Amount of \$56,000

**Recommended Action/Motion:**

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement project to complete Emergency Water Damage Remediation and Repairs to the caretaker's residence for the Property at 8207 East Road in Redwood Valley in the amount of \$56,000, and authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142; and approve of Insurance Reimbursable Appropriations Adjustments in the Amount of \$56,000 as follows: Appropriation and Revenue Increase in the Capital Improvement Budget Unit 1710, Line Items 864360-CIO23 and 827802 in the Amount of \$56,000.

**Previous Board/Board Committee Actions:**

Approval of the 2020-2021 Budget including first quarter adjustments including funding for the Capital Improvement Budget Unit 1710 for Unanticipated Capital Projects.

**Summary of Request:**

On October 2, 2020 staff identified an active water leak inside the un-occupied caretaker's residence at the County Property located at 8207 East Road in Redwood Valley. After capping off the broken pipe, staff immediately contacted a firm to dry out the building and mitigate water damage and potential mold growth. Risk staff promptly notified our insurance carrier to confirm coverage and authorized mitigation and repair work. Project budget includes the remediation work and an estimate for repair work which will be issued for competitive bidding once plans and specifications are developed. New projects are created as needed under the heading of Unanticipated Capital Projects for unanticipated work in excess of \$5,000.

**Alternative Action/Motion:**

Provide direction to staff.

**Supervisory District:** District 2

**vote requirement:** Majority

**Supplemental Information Available Online At:**

**Fiscal Details:**

**source of funding:** BU 1710

**current f/y cost:** \$56,000

**annual recurring cost:** N/A

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** No

**budget clarification:** It is anticipated that project costs are covered by insurance.

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Atlas Pearson, Deputy Clerk I

**Date:** DECEMBER 9, 2020

**Final Status:**Approved

