



# Mendocino County

## Legislation Text

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File #: 21-0187, Version: 1

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**To: Board of Supervisors**

**From:** Health and Human Services Agency

**Meeting Date:** February 9, 2021

**Department Contact:** Bekkie Emery

**Phone:** 463-7761

**Department Contact:** Kelsey Rivera

**Phone:** 463-7777

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive First Amendment to Agreement No. PH-20-042, PA 21-101 with Patrona Restaurant in the Amount of \$100,000 for a New Total of \$150,000 to Provide Meals to Home Bound Seniors in the Ukiah Area Due to the COVID-19 Pandemic Through the Great Plates Delivered Program, Effective December 10, 2020 Through a New End Date of March 31, 2021 (Original End Date December 31, 2020); and Delegation of Authority to the Purchasing Agent to Sign Amendments to the Agreement up to \$604,000 Total through March 31, 2021, to Allow Continuation of the Program at Current Levels (i.e., With No Increase to the Cost Per Meal and That Maintain a Weekly Average of \$40,000), Provided Said Amendments are Reported to the Board of Supervisors

**Recommended Action/Motion:**

Approve retroactive first Amendment to Agreement No. PH-20-042, PA 21-101 with Patrona Restaurant in the amount of \$100,000 for a new total of \$150,000 to provide meals to home bound seniors in the Ukiah area due to the COVID-19 pandemic through the Great Plates Delivered Program, effective December 10, 2020 through a new end date of March 31, 2021 (original end date December 31, 2020); delegate authority to the Purchasing Agent to sign amendments to the Agreement up to \$604,000 total through March 31, 2021, to allow continuation of the program at current levels (i.e., with no increase to the cost per meal and that maintain a weekly average of \$40,000), provided said amendments are reported to the Board of Supervisors; and authorize Chair to sign the same.

**Previous Board/Board Committee Actions:**

N/A

**Summary of Request:**

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the "Great Plates Delivered" Program, a meal delivery service for California's older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the "Great Plates Delivered" Program for the benefit of Mendocino County.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay

healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with five restaurants to prepare and deliver up to three meals a day to local homebound seniors. Over the previous months, and with positive response from the community, HHSA has coordinated with two additional restaurants to provide meals within Mendocino County.

This item requests execution of a first amendment to the Great Plates Delivered contract with Patrona Restaurant. The proposed amendment will increase the current contracted amount from \$50,000 to \$150,000.

HHSA additionally requests that the Board of Supervisors delegate authority to the Purchasing Agent to sign amendments through March 31, 2021. The total for such amendments, which is calculated at current program meal costs and number of participants, is not to exceed \$604,000. HHSA makes this request as a result of discussion from the September 22, 2020, Board Meeting where delegation of signing authority to HHSA through December 2020 was considered. To date, the state has extended the program monthly, and HHSA expects the state will continue to extend the program during the ongoing COVID-19 pandemic. Short notifications from the state, however, have caused hardships for the restaurants as they are forced to provide food and services without payment while amendments are being executed. These late notifications from the state are the reason the amendments, including the one proposed today, have been retroactive. Delegation of signing authority will allow more timely processing and faster turnaround times for payments to restaurants providing services through the Great Plates Delivered Program.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supervisorial District:** District 2

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** IG

**current f/y cost:** \$604,000 Through March 31, 2021

**annual recurring cost:** N/A

**budget clarification:**

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Date: February 10, 2021

Final Status: Approved

Executed Item Type: Agreement Number: 21-021

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to  
Auditor? No

