



Mendocino County

Legislation Text

File #: 21-0246, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: March 9, 2021

Department Contact: William Schurtz

Phone: 234-6600

Department Contact: Cherie Johnson

Phone: 234-6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Amendment to Standard Services Agreement No. PA 20-136 with Liebert Cassidy Whitmore in the Amount of \$30,000 to Continue to Provide Professional Investigation Services through June 30, 2021 for a Total Agreement Amount of \$77,500

Recommended Action/Motion:

Approve amendment to Standard Services Agreement No. PA 20-136 with Liebert Cassidy Whitmore in the amount of \$30,000 to continue to provide professional investigation services through June 30, 2021 for a total Agreement amount of \$77,500; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On July 10, 2018 the Board approved Agreement No. 18-109.

Summary of Request:

Human Resources (HR) oversees and conducts employment related investigations. Depending on the nature and complexity of the incident being investigated, HR may conduct the investigation internally with assistance from County Counsel, or for the most complex investigations, utilize Liebert Cassidy Whitmore (LCW) to assist in managing the investigation. HR has a specific Agreement, separate from other contracted services already in place with LCW, for personnel investigations. LCW specializes in employment related law and has extensive knowledge and understanding of public agencies. Their long term relationship with the County of Mendocino is beneficial to both parties. LCW will continue to utilize their exceptional skills and professional judgement in employment law to provide the County with complex investigation services.

Human Resources requests approval to increase the current Agreement by \$30,000 to cover the personnel investigation services that are ongoing during Fiscal Year 20-21.

Alternative Action/Motion:

Return to Human Resources with further direction.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 1320 & associated dept budgets

current f/y cost: \$77,500

annual recurring cost: \$50,000 (estimated)

budget clarification: The associated departments will absorb the costs of departmental investigations.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Janelle Rau, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: March 11, 2021

Final Status: Approved

Executed Item Type: Agreement **Number:** 21-039

Note to Department Number of Original Agreements
Returned to Dept: 1 Original Agreement Delivered to Auditor?
Yes

