



Mendocino County

Legislation Text

File #: 21-0340, Version: 1

To: Board of Supervisors

From: Planning and Building Services

Meeting Date: March 23, 2021

Department Contact: Adrienne Thompson

Phone: 234-6650

Department Contact: Nash Gonzalez

Phone: 234-6650

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of First Amendment to BOS Agreement No. 20-039 with West Business Development in the Additional Amount of \$271,776 to Implement CDBG CV-1 (COVID) Funds for Microenterprise Technical and Financial Assistance, in Addition to the Existing Community Development Block Grant (CDBG) Funds, for a New Total of \$771,776, and Update the Grant Number to Reflect 18-CDBG-12929

Recommended Action/Motion:

Approve the First Amendment to BOS Agreement No. 20-039 with West Business Development in the additional amount of \$271,776 to implement CDBG CV-1 (COVID) Funds for Microenterprise Technical and Financial Assistance, in addition to the existing Community Development Block Grant (CDBG) Funds, for a new total of \$771,776, update the Grant Number to Reflect 18-CDBG-12929; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

The Board approved Resolution No. 19-029 on February 5, 2019, authorizing the submittal of an application to the State Department of Housing and Community Development (HCD) to receive CDBG Grant Funds. On May 5th, 2020, Item 4n, the original contract with West BDC was approved, however it had an incorrect reference to the CDBG agreement number.

Summary of Request:

On May 5, 2020, Planning and Building Services (PBS) entered into a contract with West Business Development to operate the County's Microenterprise Technical Assistance Services Program for Grant No. 18-CDBG-12929. West Business Development was awarded the original contract by responding to the Request for Proposal. West Business Development has been the operator of the County's Microenterprise Technical Assistance Program for several CDBG Grant cycles, including the 2008, 2010, 2012, and 2018. The additional funding reflects the increased amount for Financial and Technical Assistance from the State's COVID funding, CV-1. This amendment will implement CDBG Cares Act Round 1 funds for the purpose of establishing a Microenterprise Technical and Financial Assistance program to help microenterprise businesses sustain themselves and pursue business activities during the COVID-19 period. This program is to provide financial assistance in the form of mini grants of up to \$10,000 combined with technical assistance to ensure the funds are used in a way that meets the micro entrepreneur's needs, program goals, and CDBG program requirements. West Business Development will be the program operator and will award grants to support micro businesses in need that meet CDBG COVID-19 Cares Act eligibility requirements.

Alternative Action/Motion:

Do not approve the amendment agreement and provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 0402-862189

current f/y cost: \$233,291

annual recurring cost: \$245,039

budget clarification: This is implementing CDBG CV-1 (COVID) funds for Microenterprise Technical and Financial Assistance addressing barriers, provide remote one on one and webinar based training.

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Steve Dunncliff, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: March 24, 2021

Note to Department Number of Original Agreements
Returned to Dept: 0 Original Agreement Delivered to
Auditor? Yes

Final Status: Approved

Executed Item Type: Agreement Number: 20-039-A1

