



Mendocino County

Legislation Text

File #: 21-0351, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: March 23, 2021

Department Contact: William Schurtz

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Department Contact: Juanie Cranmer

Phone: 234.6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Amending Position Allocation Table Pursuant to the Board's Adoption of Fiscal Year 2020-21 Mid-Year Budget

Recommended Action/Motion:

Adopt Resolution amending Position Allocation Table pursuant to the Board's Adoption of Fiscal Year 2021 Mid-Year budget; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 23, 2020, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2020-2021 Budget, Resolution Number 20-079. On March 9, 2021, the Board approved / accepted the FY 2020-21 Mid-Year Budget.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

Based on the FY 2020-21 Mid-Year Budget presentation and the Board's adoption/acceptance of the Mid-Year Budget report, the purpose of this item is to seek approval to amend the Position Allocation Table to meet the staffing needs of various budget units in order to fulfill obligations discussed during the mid-year budget report. The accompanying resolution calls for the addition of twelve full time equivalent (12.0 FTE) positions in Budget Unit 1020 - Executive Office, Budget Unit 1610 - Buildings and Grounds (Facilities and Fleet), 1960 Information Services, and Budget Unit 2910 Disaster Recovery. Also contained within the Resolution is the deletion of two full time equivalent positions (2.0 FTE) for a net change of ten (10.0 FTE) positions.

The fiscal impacts shown below reflect Step 5 of the proposed wages and include the cost of benefits. Salary savings due to vacancies and time to fill will result in actual current Fiscal Year costs being less than shown below.

Alternative Action/Motion:

Do not adopt recommendations and direct staff to study alternatives.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: GF/State/Fed/Grants

current f/y cost: \$184,009

annual recurring cost: \$1,215,891

budget clarification: N/A

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: March 24, 2021

Final Status: Adopted

Executed Item Type: Resolution Number: 21-035

