



# Mendocino County

## Legislation Text

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**File #:** 21-0396, **Version:** 1

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**To:** Board of Supervisors

**From:** Health and Human Services Agency

**Meeting Date:** April 6, 2021

**Department Contact:** Megan Van Sant

**Phone:** 463-7733

**Department Contact:** Steve Dunncliff

**Phone:** 463-4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of First Amendment to Agreement No. PA 21-80 with 1070 Hospitality, for Property Management Services at Live Oak Apartments (Project Homekey) at 555 S. Orchard (Ukiah) for "On Call" Support Services, Increasing the Agreement by \$10,000 for a New Total Agreement Amount Not to Exceed \$60,000 with the Term beginning upon Execution through June 30, 2021

**Recommended Action/Motion:**

Approve first amendment to Agreement No. PA 21-80 with 1070 Hospitality, for Property Management Services at Live Oak Apartments (Project Homekey) at 555 S. Orchard (Ukiah) for "On Call" support services, increasing the agreement by \$10,000 for a new total agreement amount not to exceed \$60,000 with the term beginning upon execution through June 30, 2021; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

None directly related to this item. On March 9, 2021, the Board approved a property management agreement with Rural Communities Housing Development Corporation (RCDHC) for Live Oak Apartments.

**Summary of Request:**

1070 Hospitality LLC provided interim property management services to the Live Oak Apartments (Project Homekey) at 555 S. Orchard from November 6, 2020 through March 5, 2021. Construction crews will be on site until residents begin moving into this building in early April. County and RCHDC staff have limited familiarity with the existing systems and equipment at this property. This contract amendment will ensure RCHDC and County staff have "on call" access to 1070 Hospitality's expertise and knowledge of the building for a limited term to ensure a smooth transition as the building begins serving in its new capacity. Support and training for the special systems will be "on call", including the electronic room lock system, set up and use of the building's phone system, data system, maintenance and upkeep of onsite commercial equipment, etc.

**Alternative Action/Motion:**

Provide direction to staff.

**Supervisory District:** District 2

**vote requirement:** Majority



**Supplemental Information Available Online At:** [www.projecthomekeymendocino.org](http://www.projecthomekeymendocino.org)

**Fiscal Details:**

**source of funding:** Project Homekey

**current f/y cost:** \$10,000

**annual recurring cost:** N/A

**budget clarification:** BU 1714 Project Homekey project code. This amendment represents transitional support and will not continue into the next fiscal year.

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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**Executed By:** Atlas Pearson, Deputy Clerk I

**Date:** April 6, 2021

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to  
Auditor? Yes

**Final Status:** Approved

**Executed Item Type:** Agreement **Number:** 21-063

