



# Mendocino County

## Legislation Text

---

File #: 21-0451, Version: 1

---

**To:** Board of Supervisors

**From:** Executive Office

**Meeting Date:** April 20, 2021

**Department Contact:** Carmel J. Angelo

**Phone:** 463-4441

**Department Contact:** Darcie Antle

**Phone:** 463-4441

**Item Type:** Consent Agenda

**Time Allocated for Item:** n/a

**Agenda Title:**

Approval of Retroactive Amendment to BOS Agreement No. 19-223 with West Business Development Center in the Amount of \$100,000 for Digital Learning Project, Extending the End Date from March 31, 2021 to December 31, 2021

**Recommended Action/Motion:**

Approve retroactive amendment to BOS Agreement No. 19-223 with West Business Development Center in the amount of \$100,000 for Digital Learning Project, extending the end date from March 31, 2021 to December 31, 2021; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

The Board approved the grant application for this project to the Economic Development Agency (EDA) at the June 19, 2018 meeting and approved the original agreement at the September 17, 2019 meeting.

**Summary of Request:**

Under this agreement, West Business Development Center (West) establishes tech hubs in the isolated areas of the county and link them to deliver classes, networking salons, and one on one counseling. Participants will come from a cross-section of the county, especially low and moderate income and women-owned businesses. Participants have access to biweekly in-person workshops hosted by local experts and tailored to business conditions in the targeted areas as well as online classes on technology trends delivered by out-of-area innovators.

This project is funded by the Economic Development Administration (EDA) through its Disaster Supplemental funding. EDA's period of performance for this project is April 1, 2019 to March 31, 2021. However, due to the delays of COVID-19, EDA has approved an extension for this project until December 31, 2021. This agreement is retroactive because the County could not execute the amendment before EDA approves the time extension-which occurred on March 31, 2021. This amendment will not increase the contract amount.

**Alternative Action/Motion:**

Return to staff for alternative handling

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** n/a

**Fiscal Details:**

**source of funding:** EDA grant funds

**current f/y cost:** \$100,000 for the term of the contract, this amendment will not increase the contract amount.

**annual recurring cost:** \$100,000 for the term of the agreement

**budget clarification:** Disaster Recovery DR-2910

**budgeted in current f/y:** Yes

**if no, please describe:**

**revenue agreement:** No

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

---

**CEO Liaison:** Executive Office

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

---

Executed By: Atlas Pearson, Deputy Clerk I

Date: April 21, 2021

Final Status: Approved

Executed Item Type: Agreement Number: 19-223-A1

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to  
Auditor? No

