



Mendocino County

Legislation Text

File #: 21-0722, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: June 22, 2021

Department Contact: Janelle Rau
Department Contact: Cody Snider

Phone: 463-4441
Phone: 234-6000

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Authorization to Purchase Modular Furniture in the Amount of \$65,312.19 for the Information Services Division; and Addition of Item to the County's Fixed Asset List

Recommended Action/Motion:

Authorize the purchase of modular furniture in the amount of \$65,312.199 for the Information Services Division; and add item to the County's Fixed Asset list.

Previous Board/Board Committee Actions:

None.

Summary of Request:

The Executive Office, Information Services Division, included funding for replacement of the modular furniture utilized by the division Operations staff in fiscal year 2020-21 Board of Supervisors adopted budget. This furniture is antiquated, degraded and has exceeded its useful life (the age of the existing modular furniture is estimated to be approximately 15-20 years old). The Executive Office, Information Services Division staff have worked with a third party to assist with an effective and efficient design to meet the needs of the operations. The proposal received aligns with the County's competitive bidding requirements.. Therefore, the Executive Office, Information Services Division is requesting the modular furniture be added to the County's fixed asset list in order to finalize the purchase. The funding is currently allocated in Budget Unit 1960; this request is to authorize the acquisition of the fixed asset.

Alternative Action/Motion:

Do not authorize addition and provide direction to staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 1960

current f/y cost: \$65,312.19

annual recurring cost: N/A

budget clarification: Funding included in budget; this action is to authorize the purchase of the fixed asset.

Agreement/Resolution/Ordinance Approved by County Counsel: No

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: June 23, 2021

Final Status: **Approved**

