



Mendocino County

Legislation Text

File #: 21-0743, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: July 13, 2021

Department Contact: William Schurtz

Phone: 234.6600

Department Contact: Juanie Cranmer

Phone: 234.6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Adopting the Classification of Caseworker, Salary No. 2310 and Amending Position Allocation Table as Follows: Budget Unit 2080 - Add 1.0 FTE (Temporary Grant Funded) Caseworker

Recommended Action/Motion:

Adopt Resolution adopting the classification of Caseworker, Salary No. 2310 and amending Position Allocation Table as follows: Budget Unit 2080 - add 1.0 FTE (Temporary Grant Funded) Caseworker; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 22, 2021, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2022-2022 Budget, Resolution Number 21-090.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

This classification has been developed as part of a Board of State and Community Corrections (BSCC) Indigent Defense Grant received by the Mendocino County Public Defender and Alternate Defender's Offices to provide indigent defense services, including the provision of a caseworker to serve as a member of the defense team to provide assistance to the attorneys and provide social and behavioral health casework to defendants and their families including facilitating referrals to behavioral health and substance abuse counseling, encouraging and monitoring compliance with treatment plans, providing assistance with housing, employment and basic needs, explaining the court process and assisting in developing post-release plans, etc. The Civil Service Commission adopted this classification at its June 16, 2021 meeting.

This request for allocation of 1.0 Full Time Equivalent (FTE) to the Public Defender, Budget Unit 2080 is a temporary grant-funded position and should be deleted upon the end of the grant unless otherwise funded and approved to remain on the allocation table. The proposed annual salary range for Caseworker is \$52,894.40 - \$64,272.00. The County has fulfilled its obligation with the affected bargaining unit pursuant to Meyers-Milias

-Brown Act (MMBA).

The current year fiscal impacts and the annual recurring costs shown below reflect wages (including cost of benefits) at Step 5.

Alternative Action/Motion:

Do not adopt recommendations and direct staff.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 2080 (Grant)

current f/y cost: \$100,798

annual recurring cost: \$109,198

budget clarification: Funded through BSCC Indigent Defense Grant

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: July 14, 2021

N

Final Status: Adopted

Executed Item Type: Resolution **Number:** 21-104

