



Mendocino County

Legislation Text

File #: 21-0800, **Version:** 1

To: Board of Supervisors

From: Sheriff-Coroner

Meeting Date: July 13, 2021

Department Contact: Matthew Kendall

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Department Contact: Brentt Blaser

Phone: 463-6497

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Retroactive Agreement with Tamarack Management in the Amount of \$69,500 to Prepare the Mendocino County Emergency Operations Plan and Support Annexes for the Office of Emergency Services for the Period of July 1, 2021 through June 30, 2022

Recommended Action/Motion:

Approve Retroactive Agreement with Tamarack Management in the amount of \$69,500 to prepare the Mendocino County Emergency Operations Plan (EOP) and Support Annexes for the Office of Emergency Service (OES) for the period of July 1, 2021 through June 30, 2022; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

On April 19, 2021, the Office of Emergency Services released a Request for Proposal (RFP) number OES-019-21 to prepare the Mendocino County Emergency Operations Plan (EOP) and support services. Mendocino County's current Emergency Operations Plan (EOP) dated September 13, 2016, has endured five (5) federally declared disasters (2017 Redwood Fire, 2018 Mendocino Complex Fire, COVID-19 pandemic, 2020 Oak Fire, and the 2020 August Complex Fire). Additionally, the Operational Area has been struck by various unsupported disasters such as prolonged Pacific Gas & Electric (PG&E) Public Safety Power Shutoff (PSPS) events and winter storms since its adoption. According to the Federal Emergency Management Agency (FEMA) publication Developing and Maintaining Emergency Operations Plans Comprehensive Preparedness Guide (CPG) 101, emergency operations plans should be reviewed and revised every two years or following significant events.

County staff has identified the need to revise the EOP for the following reasons:

- Current county policies are not aligned with agency/staff roles and responsibility as defined within the Mendocino County Emergency Operations Plan (EOP);
- The EOP needs to address newer legislative policies pertaining, but not limited to; mass notification, the Americans with Disabilities Act and peoples with access and functional needs (AFN), and cultural diversity;

- Pandemic response protocols, best practices, and mitigation strategies need to be documented within the EOP and support Annexes; and
- Critical changes to emergency equipment and facility usage.

The Office of Emergency Services (OES) has been understaffed due to staff turnover and excessive response demands caused by numerous state/federal proclaimed/declared disasters. This service will align OES with industry standards and state and federal guidelines.

The term of this Agreement shall be from July 1, 2021, to June 30, 2022. The compensation payable to Tamarack Management shall not exceed \$69,500 for the one-year term of this Agreement. Due to the lengthy RFP process and contract negotiation, this Agreement is being presented for retroactive consideration.

Alternative Action/Motion:

Return to staff for alternative handling.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: 2830 ES - 86219 - ESS20

current f/y cost: \$0

annual recurring cost: \$0

budget clarification: One-time project funded by the FY 20 Emergency Management Performance Grant Supplemental (EMPG-S).

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: July 15, 2021

Final Status: Approved

Executed Item Type: Agreement **Number:** 21-148

Note to Department Number of Original Agreements
Returned to Dept: 0 Original Agreement Delivered to Auditor?
No

