



# Mendocino County

## Legislation Text

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File #: 21-0807, Version: 1

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**To: Board of Supervisors**

**From:** Human Resources

**Meeting Date:** July 13, 2021

**Department Contact:** William Schurtz

**Phone:** 707-234-6600

**Department Contact:** Katie S. Ford

**Phone:** 707-234-6600

**Item Type:** Regular Agenda

**Time Allocated for Item:** 15 mins

**Agenda Title:**

Presentation of the 2021 Spring Supervisor/Management Academy Graduates  
(Sponsor: Human Resources)

**Recommended Action/Motion:**

Accept and approve the presentation of the 2021 Spring Supervisor/Management Academy Graduates.

**Previous Board/Board Committee Actions:**

The Board regularly recognizes Supervisor/Management Academy Graduates.

**Summary of Request:**

Human Resources began offering a Supervisor Skills Academy certification program in January 2019 joined by Management Academy in 2021. The Academy consists of 9 individual courses offered twice annually. Courses include High Performance Organization, Leading with Effective Communication, Building Trust in Teams, Performance Management, The Art of Writing the Performance Evaluation, County Employee Policies and Procedures, Time Management Essentials, Facilitation Skills and Change Management.

We are pleased to recognize the following 41 employees for completing all course requirements for certification (totaling nearly 30 hours of instruction). A list of Graduates is attached.

**Alternative Action/Motion:**

Provide direction to staff

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** N/A

**budgeted in current f/y:** N/A

**current f/y cost:** N/A  
**annual recurring cost:** N/A  
**budget clarification:** N/A

**if no, please describe:**  
**revenue agreement:** N/A

**Agreement/Resolution/Ordinance Approved by County Counsel:** N/A

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**CEO Liaison:** Cherie Johnson, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

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**Executed By:** Atlas Pearson, Deputy Clerk I

**Final Status:**No Action Taken

**Date:** July 15, 2021

