



Mendocino County

Legislation Text

File #: 21-0819, Version: 1

To: Board of Supervisors

From: Human Resources

Meeting Date: July 20, 2021

Department Contact: William Schurtz

Phone: 234.6600

Department Contact: Juanie Cranmer

Phone: 234.6600

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Adoption of Resolution Amending Position Allocation Table as Follows: Transfer from Budget Unit 7110 to Budget Unit 1160 - 1.0 FTE Program Administrator

Recommended Action/Motion:

Adopt Resolution amending Position Allocation Table as follows: Transfer from Budget Unit 7110 to Budget Unit 1160 - 1.0 FTE Program Administrator; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 22, 2021, the Board of Supervisors adopted the Master Position Allocation Table for the FY 2021-2022 Budget, Resolution Number 21-090.

Summary of Request:

The Human Resources Department is charged, as part of the overall maintenance of the classification and compensation plan, to evaluate current classifications, create new classifications (including appropriate salary levels), reclassify positions, examine requests for salary grade adjustments, analyze allocations, and make recommendations for additions, modifications, and corrections.

This request to transfer vacant 1.0 Full Time Equivalent (FTE) Program Administrator, Position No. 4258, is due to the transfer of the Mendocino County Parks System from the Cultural Services Agency to General Services.

The Executive Office budget team is working on the historical fiscal general fund contribution towards parks at the time of transferring parks administration to the Cultural Services Agency in 2019. If additional funding considerations are required, the Budget Team will report to the Board during First Quarter. The current year fiscal impacts and annual recurring costs shown below reflect wages (including cost of benefits) at Step 5.

Alternative Action/Motion:

Do not adopt recommendations and direct staff.

Does this Item Support the General Plan? N/A

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: Budget Unit 1160

current f/y cost: \$137,121

annual recurring cost: \$148,547

budget clarification: N/A

budgeted in current f/y: No

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Cherie Johnson, Deputy CEO

CEO Review: Choose an item.

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: July 22, 2021

Final Status: Adopted

Executed Item Type: Resolution **Number:** 21-114

