



# Mendocino County

## Legislation Text

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File #: 21-0801, Version: 1

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**To: Board of Supervisors**

**From:** Health and Human Services Agency

**Meeting Date:** July 20, 2021

**Department Contact:** Bekkie Emery

**Phone:** 463-7761

**Department Contact:** Jesse Vanvoorhis

**Phone:** 463-7981

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive Thirteenth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the Amount of \$180,000 for a New Total of \$1,957,380 to Provide Meals to Homebound Seniors in the Town of Mendocino, CA and the Surrounding Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program, Effective May 12, 2020 through a New End Date of July 9, 2021 (Original End Date June 30, 2021)

**Recommended Action/Motion:**

Approve retroactive thirteenth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the amount of \$180,000 for a new total of \$1,957,380 to provide meals to homebound seniors in the town of Mendocino, CA and the surrounding area due to the COVID-19 pandemic through the Great Plates Delivered program, effective May 12, 2020 through a new end date of July 9, 2021 (original end date June 30, 2021); and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

June 10, 2020, Item 4(ah), First Amendment, BOS Agreement No. 20-074 (\$50,000);  
July 14, 2020, Item 4(n), Second Amendment, BOS Agreement No. 20-074-A1 (\$60,000);  
August 18, 2020, Item 4(y), Third Amendment, BOS Agreement No. 20-074-A2 (\$120,000);  
September 22, 2020, Item 4(r), Fourth Amendment, BOS Agreement No. 20-074-A3 (\$110,000);  
October 20, 2020, Item 4(l), Fifth Amendment, BOS Agreement No. 20-074-A4 (\$154,000);  
April 6, 2021, Item 4(m), Tenth Amendment, BOS Agreement No. 20-074-A5 (\$176,000).

**Summary of Request:**

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the "Great Plates Delivered" program, a meal delivery service for California's older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the "Great Plates Delivered" program for the benefit of Mendocino County. The Great Plates Delivered program utilizes the Federal Emergency Management Agency (FEMA) Emergency Feeding Program Framework, which has a standard federal reimbursement of 75% of costs. Initially, California Office of Emergency Services (CalOES), in partnership with the California Department of Aging (CDA), contributed an additional 18.75% reimbursement, which resulted in an estimated county cost share of 6.25% of costs. In January 2021, by executive order from President Biden, the FEMA reimbursement

amount was increased to 100% of eligible costs, effectively eliminating the county cost share; this order was retroactive to March 2020.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with five restaurants to prepare and deliver up to three meals a day to local homebound seniors. After receiving positive response from the community, HHSA coordinated with five additional restaurants to provide meals within Mendocino County. Over the past year, Mendocino Cafe provided services to program participants in the town of Mendocino, CA and the surrounding area.

HHSA requests execution of a thirteenth amendment to the Great Plates Delivered contract with Mendocino Cafe. The Board of Supervisors approved amendments to the initial \$49,500 contract beginning on June 10, 2020, either through direct approval at the Board meeting or by delegating authority to the County's Purchasing Agent to execute amendments within specific dollar amounts and end dates. The proposed thirteenth amendment is anticipated to be the last as the state announced recently that the program will end on July 9, 2021. The amendment will cover costs for 85 participants at an anticipated weekly average invoice amount of \$39,270, when using the program's established meal reimbursement amount of \$66 per person, per day. While the contract was active, Mendocino Cafe served 159 participants and delivered 74,919 meals.

The County received notification of the end of the Great Plates Delivered Program in June 2021, and therefore requests retroactive approval of the proposed amendment.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Supervisory District:** District 5

**vote requirement:** Majority

**Supplemental Information Available Online At:**

[<HTTPS://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/>](https://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/)

**Fiscal Details:**

**source of funding:** IG

**budgeted in current f/y:** No

**current f/y cost:** Estimated \$1,957,380 through July 9, 2021

**if no, please describe:** The State issued funding in response to the COVID-19 pandemic.

**annual recurring cost:** N/A

**revenue agreement:** No

**budget clarification:** FEMA will reimburse 100% of the County's eligible costs for the Great Plates Delivered Program.

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Deputy CEO

**CEO Review:** Yes

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk I

Final Status: Approved

Date: July 22, 2021

Executed Item Type: Agreement Number: 20-074-A6

**Note to Department** Number of Original Agreements  
Returned to Dept: 0 Original Agreement Delivered to Auditor?  
No

