



Mendocino County

Legislation Text

File #: 21-0992, Version: 1

To: Board of Supervisors

From: Executive Office and Information Services

Meeting Date: September 14, 2021

Department Contact: Steve Dunncliff

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Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Retroactive First Amendment to PA Agreement No. 21-132 with ClientFirst Consulting Group, LLC, DBA, ClientFirst Technology Consulting in the Amount of \$111,500 for a New Total of \$161,460 to Provide Services Related to Post GoLive Activities for the County-Wide Property Tax Software System, Through a New End Date of June 30, 2022 (Original End Date June 30, 2021)

Recommended Action/Motion:

Approve retroactive first amendment to PA agreement no. 21-132 with ClientFirst Consulting Group, LLC, DBA, ClientFirst Technology Consulting in the amount of \$111,500 for a new total of \$161,460 to provide services related to post go-live activities for the County-Wide property tax software system, through a new end date of June 30, 2022 (Original End Date June 30, 2021); and authorize the Chair to sign same.

Previous Board/Board Committee Actions:

In June 2013, the Board of Supervisors adopted the 2013-2017 County of Mendocino Capital Improvement Plan (CIP) which included the replacement of the County's County-Wide Property Tax Software System. In June 2015, the Board of Supervisors approved BOS agreement no. 15-056 for the Acquisition of County-Wide Property Tax Software System and have approved several amendments identified in the attached staff report. In November 2018 the Board of Supervisors approved the Information Technology (IT) Master Plan. Regular updates regarding IT Master Plan projects have been provided to the Board via the Quarterly Budget.

Summary of Request:

In June 2013, the Board of Supervisors adopted the 2013-2017 County of Mendocino Capital Improvement Plan (CIP) which included the replacement of the County's County-Wide Property Tax Software System. In June 2015, the Board of Supervisors approved BOS agreement no. 15-056 for the Acquisition of County-Wide Property Tax Software System and have approved several amendments identified in the attached staff report. ClientFirst has been providing the County with third party project management consulting services to assist the County with the Aumentum Property Tax Software System project implementation since the application has been determined critical for the County and due to the resources required beyond existing internal

resources. The County went live with the Aumentum Property Tax System in February 2021. The County has identified an additional need for project management consulting services to assist with post go-live activities as implantation of additional modules continue. PA agreement no. 21-132 with ClientFirst only covered services through June 30, 2021. Since ClientFirst has extensive knowledge of this project and has already worked with both vendor representatives and Stakeholder departments, it is recommended that the Board of Supervisors approve the retroactive first amendment to PA agreement no. 21-132 with ClientFirst Consulting Group, LLC, DBA, ClientFirst Technology Consulting in the amount of \$111,500 for a new total of \$161,460.

Alternative Action/Motion:

Do not approve amendment and provide alternate direction to staff.

How Does This Item Support the General Plan?

This item does not directly tie into the General Plan; however, this item is related to Initiative 17 of the IT Master Plan for implementation of the County-wide property tax software system.

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: IT Reserve

current f/y cost: \$111,500

annual recurring cost: N/A

budget clarification: Services provided in this amendment will be funded utilizing existing funds allocated in the IT Master Plan project no. IT038.

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Executive Office

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Deputy Clerk I

Date: September 15, 2021

Final Status: **Approved**

Executed Item Type: **Agreement** Number: 21-166

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor?

No

